



**Bouse Volunteer Fire District**  
P.O. Box 155  
Bouse, Az. 85325

**Board of Directors**  
John Nault (928) 851-5234  
Doug Williams (928) 916-4416  
David Bull (928) 851-2222

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**

**APRIL 11, 2017**

**(These minutes have not been approved or accepted by the Board as of the date posted)**

**CALL THE MEETING TO ORDER:** John Nault called the meeting to order at 1705 hours (5:05pm).  
Followed by the Pledge of Allegiance

**ROLL CALL OF OFFICERS:** John Nault, David Bull, & Doug Williams (Phone - late)

**INVITED GUEST** None

**PUBLIC MEMBERS PRESENT:** Sherrill Anderson

**APPROVAL OF MINUTES:** **March 14, 2017 Board Meeting** - *motion to approve (JN)*  
*Seconded (DB) Vote Aye 2 Nay 0 Motion carried.*

**FINANCIAL REPORTS:** **May 2017** - *motion to approve (JN) Seconded (DB) Vote Aye 2 Nay 0 Motion carried.*

**CORRESPONDENCE:** (DB) informed the board that Saunders Company LLC has been contacted and will be on the Agenda for the April Meeting to present there financial reviews report.

**CHIEF'S REPORT:**

ALS	BLS	MVC	Veh - Fire	Spec Duty	Public Assist	Still	Missed	HazMat	Cancelled
11	3	4	2		1	2	1		1
									<b>Month Total: 25</b>
<b>Year To Date</b>									
34	14	7	2		1	2	4	1	2
									<b>YTD Total: 68</b>

- The air conditioning compressor and dryer have been ordered for shop 12168. Brian will be out the weekend after Easter to install them.
- The quote to fix the second lifepack 12 is \$2211.62. This was the first Lifepack the fire district purchased. Rob Lowe told me the board was aware of the damage, as it was brought up the last time the unit was placed in service. Due to the damage and broken screw posts, the internal components cannot be secured inside the case. This could cause a failure if the components rub together while using the unit. Plan is to purchase an AED battery, and place this Lifepack 12 permanently out of service. Since this unit has limited capabilities, it is doubtful that we could recoup the money spent repairing the unit, were we to trade it in.
- Chief presented his first draft of the new budget (2017/2018) for initial discussion at coming workshop. We lowered our ISO rating from a 6/9 to a 5/9. This only covers the properties immediately adjoining the school.
- Chief spoke with Kevin Brown from LPRH yesterday. His CFO has been out. They are still working on the contract. We will not be charged interest on the past due account.
- Finally, Chief is waiting to hear back from Daniel at Rock Solid Construction on the estimated cost of finishing out the station interior.

**CALL TO THE PUBLIC:**

- none

**OLD BUSINESS:** All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on AWC contract for EMT Trainees - This item continues to be an on-going item and will be further discussed as new information comes up.
- B. Follow-up and possible action on La Paz Regional Hospital Chief referred back to his report
- C. Discussion and Possible Action on Billing Services Agreement between Aero Med Inc and BVFD (*tabled from Feb Meeting*) - Item was tabled until the May meeting due to DW being not in attendance and waiting on review by Attorney as previously requested by board.
- D. Follow up on reallocation request to close Visa Account and open a new account for BVFD Board - DB informed the board that the paperwork for this request appears to have been lost by Wells Fargo. In addition, the board received notice that the Bank is issuing new cards to all accounts and should be delivered to the BVFD by May 2nd. DB presented a new account request form for signatures and told board that he will go into the local branch to get this account actioned ASAP. Sherrill mentioned that most times requests such as this are done through the bank account manager whose contact details are in file cabinet. DB said that as this is an urgent matter he will go talk direct with representatives at branch to get action.

**NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:** All items are listed for Discussion/Approval/Disapproval:

a) **Consent Agenda Items:**

(**3662**-APS \$ 203.93), (**3663**-Boundtree \$ 393.86), (**3664**-DXE Medical \$ 727.05), (**3665**-Frontier \$ 130.40), \*(**3666**-Praxair \$ 1.42), (**3667**-United Fire \$ 45.43), (**3668**-Verizon \$ 209.39), (**3669**-Brians Apparatus Fire Repair \$ 195.00), (**3670**-Wells Fargo \$ 1,060.50), (**3671**-Ocotillo Lodge \$400.00), (**3673**-John Novak \$500.00) **Total \$ 3866.98**

**\*(warrant 3666) is balance after a credit for \$30.36 is applied to \$31.78 invoice) ... (Total for all warrants \$ 8279.29) Motion to approve consent agenda as presented (JN). Seconded (DB). Vote Aye 3 Nay 0 Motion carried.**

- A. IMD updates - monthly billing correction, medical supplies - DB spoke on behalf of Treasurer who informed board of correction on billing for the IMD invoice for May. It was also pointed out that BVFD is now being charged for meds as needed.
- B. Payment of Pay per Shift Allowance for March 2017 in the amount of \$ **2,850.00** (7 Individuals qualifying: John Novak, Rob Lowe, Rob Lowe Jr., Ciara Mejia, Hal Purcell III, Donald Day, and Troy Collier) - *Motion to approve as presented (JN). Seconded (DB). Vote Aye 2 Nay 0 Motion carried.*
- C. Budget planning workshop date - it was noted that as we had one board member unavailable to set date this would be organized at a time convenient to ALL board members at a later date.
- At this point the chief was required to respond to a call out requiring a medical response**
- D. Discussion and possible changes to Policy/By-laws to comply with human resource management (*requested by DB for clarification as clerk/treasurer - tabled from Feb Meeting*) - A brief discussion was had on the issue but as treasurer Dani Bull was not available, DW was trying to take part via a poor telephone connection and that there was some confusion as to exactly what the policy states this will be tabled until all parties are available to discuss - *Motion to table (JN) seconded by (DB) Vote Aye 2 Nay 0 Motion carried.*
- E. Further Discussion on disposal of old computers -
- F. Discussion on request to purchase turnout gear for Chief Novak - As the Chief was called out and the lack of any information letting the board know of what turnout gear was needed the discussion was tabled until the May meeting when the Chief will be in attendance. JN did discuss that his turnout gear was in the station and if required could be issued to save cost rather than purchase new. *Motion to table (JN) seconded by (DB) Vote Aye 2 Nay 0 Motion carried.*

**REPORTS:**

- 1. Inventory Committee: Nothing to report
- 2. Vehicle Maintenance Committee: Nothing to report
- 3. Policy Committee: No items in process.
- 4. Building Committee:

**CALL TO THE PUBLIC:** Sherrill raised concerns over content of Consent Agendas expressing that it appeared some were not supposed to be included or were over the amount permitted to purchase under policy without Board approval. DB agreed that he may of made a possible mistake due to his inexperience but to the best of his knowledge and that of the Treasurer (Dani Bull) all the items over the past three months had either being approved by the board previously OR were legitimate warrants under the guidelines and requirements. He will continue to review in the future.

**BOARD MEMBER COMMENTS:** John Nault none. Doug Williams none, David Bull none,

**SET TIME AND DATE OF NEXT MEETING:** TUESDAY, MAY 9, 2017 6:00 PM -  
**PLEASE NOTE CHANGE OF TIME**

*DW informed the board that he had a timing conflict with his place of employment and requested the change of time to be an hour later to compensate. As the agenda included a review report by Saunders Company the board agreed this was necessary*

**ADJOURN:** 1750 HOURS (5:50 PM)

Minutes taken by audio recording and transcribed on April 15, 2017 by board member David Bull. These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

**MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:**

**DATE** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_