

Bouse Volunteer Fire District
P.O. Box 155
Bouse, Az. 85325
(928) 851-2648

Board of Directors
Doug Williams (928) 916-4416
Jack Anderson (928) 851-2109
John Nault (928) 851-5234

MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING
AUGUST 9, 2016

(These minutes have not been approved or accepted by the Board as of the date posted)

CALL THE MEETING TO ORDER: Doug Williams called the meeting to order at 5:07 pm.
Followed by the Pledge of Allegiance

ROLL CALL OF OFFICERS:

MEMBERS PRESENT: Doug Williams, Jack Anderson & John Nault

APPROVAL OF MINUTES: July 12, 2016 Board Meeting: John Nault made a motion to approve and accept the minutes as presented. Jack Anderson seconded the motion. Vote aye 3 Nay 0 Motion carried.

July 12, 2016 Special Budget Meeting John Nault made a motion to approve and accept the minutes as presented. Jack Anderson seconded the motion. Vote aye 3 Nay 0 Motion carried

FINANCIAL REPORTS: Treasurer Anderson reported that for July we had expenditures of \$14,716.38 and received revenue of \$319.90. There is \$344.95 in outstanding checks. Our bank balance is \$149,077.93. Jack Anderson made a motion to accept the financial reports for July 2016. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried. There is one account where we are over the amount budgeted. This was due to the purchase of the SCBA's. Treasurer Anderson suggested we look at a budget review in a few months in case we need to move money from one account to another. John Nault made a motion to accept the budget report as presented. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried.

CORRESPONDENCE: Treasurer Anderson said she received a letter from APS that they are closing the parker office. They will have payment locations at several locations in town. This should not impact us. She also received a notice through APS they were offering a grant to assist public safety. She will provide the onto to the Chief. Treasurer Anderson is also working with CopperPoint since they have a discount for companies that do drug testing. CopperPoint is reworking our premium. Jack Anderson said this is covered in our application packet where applicants sign a waiver acknowledging we do drug testing. Doug Williams said he has been talking with the Ken McFarland (county grant writer) and there is a grant available for SCBA's. Doug will provide the Chief with the contact info.

CHIEF'S REPORT: Chief Novak reported we ran 16 calls in July (11 Medical, 2 vehicle collisions, 2 public assists, and 1 misc. call). We are at 143 calls year to date. We received the Extrication tool back from repair so now have these on both first out vehicles. He is working with the owner of the Holmatro dealer for having our complete systems inspected and repaired if needed. Chief Novak purchased a quantity of alcohol free gas for our small gas engines. The new solar panel for the fuel tanks is installed. They now have about 50% of the NFIRs up to date. He reported we are now 100% on-line with IMD for our Patient Care Reports. Chief Novak is in the process of getting our Web Site updated. AS far as the Internet service, we receive the Jet Pack system. The costs is \$39.99 /month. There are still a few items to purchase before we can covert to this system. It will save us money each month. Chief Novak reported most of our EMS supplies are expiring and we need to replace them. He is working on quotes. Discussion followed. Chief Novak is waiting on info and a response about the SCBA grant we talked about last month.

CALL TO THE PUBLIC: Nathan Lewis (IMD) was available by telephone. Nathan said we are current on the EPCRs and it seems to be working well. They also just released new training on the use of Ketamine. Explanation followed. They are implementing a revised drug sign-off system to tighten up their controls. Discussion followed on theft of drug boxes and theft of Narcan. Drug boxes are required to be in a locked vehicle and well as a locked compartment.

OLD BUSINESS: All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on title search for the Ward LaFrance – Discussion followed -
- B. Ward LaFrance Engine: Discussion followed -
- C. Sale of Red pickup – John Nault will check with the potential buyer
- D. Use of Office by DV group – No response from the group. Take off agenda
- E. Follow-up on EMT Ride Along – Discussion followed. Still waiting on someone to contact AWC to get a contract signed so we can sign-off on the trainee's tasks. Chief Novak to follow-up

NEW BUSINESS:

DISCUSSION AND ACTION CALENDAR: All items are listed for Discussion/Approval/Disapproval:

- A. Consent Agenda Items:
Warrant# (3460-Wells Fargo Bank \$ 108.69), (3461-Hughes Net \$ 112.45), (3462-Verizon Wireless \$ 57.05), (3463-Frontier \$ 129.68), (3464-APS \$ 395.56), (3465-IMD \$ 300.00), (3466-Praxair \$ 42.07), (3467-United Fire \$ 465.10), (3468-CopperPoint \$813.00), (3469-Fisher Wireless \$ 161.93), (3470-John Novak \$ 500.00) (3471-Ocotillo Lodge \$ 763.00) Total \$ 3,848.53 Jack Anderson made a motion to approve payment of the consent agenda items. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.
- B. Payment of Pay per Shift Allowance for July 2016 in the amount of \$ 2,755.00 (4 Individuals qualifying: John Novak, Rob Lowe, Rob Lowe Jr., and Troy Collier)
Jack Anderson asked to have this tabled until after we discuss the next two items. Jack Anderson made a motion to approve payment of the Pay-Per-shift allowance. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.
- C. Discuss billing for call # 16-130 – Treasurer Anderson said this was an out of district call and she is asking who we invoice. Chief Novak said this was a call where we responded but did not take any action and did not get any information. Chief Novak said he has discussed the need to get all relevant information on every call. Chief Novak has addressed this also in a memo to all employees. There was no medical release signed. He was toned out on bee stings and bees swarming. He was asked if he wanted any medical treatment, but he refused. Nathan Lewis proved some info based upon their being our medical director. Nathan Lewis said they would not make this a medical call for reporting. Discussion followed. Jack Anderson made a motion to not bill on this incident. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.
- D. Discuss billing for call # 16-136 - Treasurer Anderson said this was an out-of-district call related to a motor vehicle collision. There was no patient care on this call. AMR was already on scene. Asst. Chief Lowe got the info on the Bouse resident but no info on the other party. Chief Novak said he has since discussed the facts related to the call and to get all info on all parties on collisions. Jack Anderson made a motion to not bill on this incident. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.
- E. Approve Invoices # ECI-1476, ECI-1480 and ECI-1481 from Extrication Concepts, total amount due \$ 673.00 – This was for the repair of the extrication tools and some specialized fuel. Discussion followed on the costs of the fuel. Jack Anderson recommended we purchase the fuel locally as it is a lot less expensive. Jack Anderson made a motion to approve payment of the invoices. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.
- F. Purchase set of IFSTA Fire Training Books- (Quote is \$785. Jack Anderson made a motion to approve the purchase to the training materials. Doug Williams seconded the motion. Discussion – Jack Anderson said he has a concern that we purchase this material and it will never get used. Doug

Williams agreed. John Nault said he agrees and thinks it is a waste of money. Vote Aye 2 Nay 0 Abstain 1

- G. Donation to Bouse Elementary School skid unit (pump & 150 gal water tank) and 250 gal fiberglass water tank: Chief Novak said one of these tanks is the old one setting outside the building. He said John Nault said the school could use it. The person interested in purchasing the pickup may want the tank. Jack Anderson made a motion to approve the donation to the school both tanks unless the buyer of the pickup wants the tank and pump. Doug Williams seconded the motion. Vote Aye 2 Nay 0 Abstain 1. Motion carried.
- H. Reimbursement to John Novak in the amount of \$ 79.38 for mileage. John Nault made a motion to approve the reimbursement. Jack Anderson seconded the motion.. Discussion – Jack said he would like to see the SUV used for trips to Parker and locally to pickup items, instead of using a personal car Vote Aye 3 Nay 0 Motion carried.
- I. Discuss repairs to floor jack – Chief Novak said the floor jack is inoperable but he has not received a repair quote from Grower’s Oil. Discussion followed. Grower’s Oil has the Jack at this time.

REPORTS:

- A. Committee Reports:
- 1. Inventory Committee: Jack Anderson asked if there was a final list of the items to be disposed of. No yet per Chief Novak.
 - 2. Vehicle Maintenance Committee: Chief Novak said Brian Settles will be out this week to begin the inspections.
 - 3. Policy Committee: No items in process.
 - 4. Building Committee: John Nault said we got some very rough plans back but they cannot be used as is. We still need to get architectural plans. Nathan Lewis said he has someone he can contact to see what it might cost to get the plans done. Nathan Lewis said he has done some research on mobile housing with 2 bedrooms and a bath for approximately \$7,500. Discussion followed.

CALL TO THE PUBLIC: None

BOARD MEMBER COMMENTS: None

SET TIME AND DATE OF NEXT MEETING: TUESDAY, SEPTEMBER 13, 2016 5:00 PM

ADJOURN: 6:36 PM

Minutes taken by audio recording and transcribed by Jack Anderson
These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE _____

SIGNED: _____