

Bouse Volunteer Fire District

P.O. Box 155
Bouse, Az. 85325

Board of Directors

Doug Williams (928) 916-4416
John Nault (928) 851-5234
Vacancy (pending)

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING
DECEMBER 13, 2016**

(These minutes have not been approved or accepted by the Board as of the date posted)

CALL THE MEETING TO ORDER: Doug Williams called the meeting to order at 5:38pm.

Followed by the Pledge of Allegiance

Doug Williams & John Nault

ROLL CALL OF OFFICERS:

MEMBERS PRESENT:

APPROVAL OF MINUTES:

November 8, 2016 Board Meeting: Motion to approve and accept the minutes as presented(JN)., Seconded (DW). Vote Aye 2 Nay 0 Motion carried. November 8, 2016 Executive Session Meeting: Motion to approve and accept the minutes as presented.(JN), Seconded (DW). Vote Aye 2 Nay 0 Motion carried.

FINANCIAL REPORTS: Jack Anderson reported on behalf of Treasurer Anderson due to her recent medical procedure. Jack reported for November 2016 we had deposits of \$13,955.27 and expenses of \$12,996.32. There appears to be no outstanding warrants yet to be cashed. This leaves a bank balance of \$162,381.71. Jack Anderson also presented the Profit & Loss – Budget vs. Actual report. After review, motion to approve the financial reports as written (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.

CORRESPONDENCE: Jack Anderson reported a return of report on fingerprint request but noted it is an agenda item later. No other correspondence.

CHIEF’S REPORT:

Medical	Spec Duty	Pub Assist	Still	Vehicle	Fire (W/L)	Fire - Veh	Cancelled
6	1	2	2	2			2
							TOTAL: 15

Shop 12168 (Red engine) is back in service. After repair some live wires with tape on ends were left which were traced back while installing alternator and removed. Submitted a fire Subs Grant \$15,887.55. AFG grants for \$104,000 for impaks and \$302,000 for water tender, making a total of \$494,659.11 in grant funding applied for to date. Replaced flags that needed repair in front of building. Chief Novak discussed the options available to repair or replace 3" and 2" ball valve for tank suggesting possibly replacing with Akron ball valves and doing some work in-house as required. Will have more detail for board at next meeting. Discussion followed. Refer to the Chief’s report for additional details.

CALL TO THE PUBLIC: None heard

OLD BUSINESS: All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on AWC contract for EMT Trainees: (DW) acknowledged that due to timing and several failed attempts to follow-up on this no further progress was made this past month. (DW) will follow up again over next month.
- B. Vehicle repairs to Engine (green) tabled from October: Chief Novak suggested removing from agenda until issue with white engine and red engine as they may take a few months then revisit if needed. Discussion followed. Motion to table item until February meeting (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- C. Electrical quote of RV hookup (JN): (JN) provided update of inclusions and price quoted. Discussion followed. Motion to approve quote as presented for RV hook-up, lights etc at \$1500 (DW). Seconded (JN). Vote Aye 2 Nay 0 Motion carried.

NEW BUSINESS, DISCUSSION AND ACTION CALENDAR: All items are listed for

Discussion/Approval/Disapproval:

A. Consent Agenda Items:

Warrant# (3555-Wells Fargo \$ 427.26), (3556-Wells Fargo \$ 102.75), (3557-Hughes Net \$ 112.45), (3558-Verizon Wireless \$ 96.99), (3559-Frontier \$ 129.48), (3560-APS \$ 196.37), (3561-IMD \$ 365.00), (3562-Praxair \$ 30.36), (3563-Parker Pest \$ 100.00), (3564-John Novak \$ 500.00) (3565-Ocotillo Lodge \$ 400.00), (3566-Cintas \$ 505.01), (3567-AZ Fire District Association \$ 450.00) (3568-Growers Oil \$1,709.25), (3569-Parker Oil \$1,128.95)

Total \$ 6,253.87 Discussion followed. Motion to approve the Consent Agenda for a total of \$6,253.87 as presented (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.

- B. IMD: Nathan was unable to attend meeting but will be dropping off the contract later this evening . Jack Anderson suggested it be dropped of to Treasurer Anderson ASAP. (DW) suggested we check with Nathan to identify if he wants to be on Agenda for next meeting.
- C. Discuss two (2) quotes from eDispatch: Chief Novak eDispatch provided a quote for 6 or 12 month service. Chief mentioned IMD would finance the hardware but BVFD would be responsible for monthly service fee. Discussion followed. Motion to approve as presented for a 6 month service (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- D. Approve check # 3554 dated 11/16/16 in the amount of \$120.00 issued to Eric Cervantes: Motion to approve as presented (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- E. Approve reimbursement to Troy Collier in the amount of \$39.95. Motion to approve reimbursement in the amount of \$39.95 (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- F. Approve reimbursement to John Novak in the amount of \$158.76: Motion to approve reimbursement in the amount of \$158.76 (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- G. Payment of Pay per Shift Allowance for November 2016 in the amount of \$ 3,025.00 (6 Individuals qualifying: John Novak, Rob Lowe, Rob Lowe Jr., Cody Purcell, Donald Day and Troy Collier): Discussion followed. Motion to accept as presented (JN). Seconded (DW). Vote Aye 2 Nay 0 Motion carried.
- H. Executive Session to review applicant fingerprint results and discuss potential hires: Item was tabled to end of meeting.
PLEASE NOTE ... Returned to Item H (Executive Session) after general meeting: Motion made to move into Executive Session (DW). Seconded (JN). Vote Aye 2 Nay 0 Motion carried.

The regular board meeting was suspended at 1733 hours.

The regular board meeting was resumed at 1736 hours.

Doug Williams reported that during the executive session, the board discussed an applicant's fingerprint results. No other information can be released.

REPORTS:

1. Inventory Committee: Nothing new to report
2. Vehicle Maintenance Committee: Chief Novak reported still locating part to fix expedition. White engine back in service as is red engine.
3. Policy Committee: No items in process.
4. Building Committee: (DW) noted that he believes they are just waiting for Blueprints/architectural drawings to move forward. Discussion followed. Building committee was asked to look into this and report to board next meeting. Chief Novak will organize a time and date to meet.

CALL TO THE PUBLIC: Jack Anderson asked about issue with internet and that the BVFD currently is supporting two services (Verizon, Hugenet). Discussion followed. (DW) will action on issue. Jack Anderson also raised the need to find a new Board member. Discussion followed.

BOARD MEMBER COMMENTS: Doug Williams none, John Nault none.

SET TIME AND DATE OF NEXT MEETING: *TUESDAY, JANUARY 10, 2017 5:00 PM*

ADJOURN: 1745 HOURS (6:45 PM)

Minutes taken by audio recording and transcribed in Jan, 2017 by newly appointed board member David Bull
These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE _____

SIGNED: _____