

Bouse Volunteer Fire District

P.O. Box 155
Bouse, Az. 85325
(928) 851-2648

Board of Directors

Doug Williams (928) 916-4416
Jack Anderson (928) 851-2109
John Nault (928) 851-5234

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING
JANUARY 12, 2016**

(These minutes have not been approved or accepted by the Board as of the date posted)

CALL THE MEETING TO ORDER: Chairman Doug Williams called the meeting to order at 5:24 pm. Followed by the Pledge of Allegiance

ROLL CALL OF OFFICERS: MEMBERS PRESENT: Doug Williams, Jack Anderson & John Nault

APPROVAL OF MINUTES: December 2015 Board Meeting: John Nault made a motion to approve the minutes as presented. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion Carried.

APPROVAL OF FINANCIAL REPORTS: December 2015: Treasurer Anderson presented the financial reports for December 2015. For December 2015 we had revenue of \$25,017.12 and expenses of \$5986.84. Our ending bank balance was \$163,382.26. Discussion followed. We are at approximately 31.9% of our Total Budget. Excluding our Capital Budget and capital expenditures, we are at 48% of our actual operating budget. Treasurer Anderson also presented some year-end reports. These included a yearly recap of all calls of service, broken down by type. The total calls for 2015 was 249. She also presented an annual recap of the fuel usage. BVFD used 339 gallons of diesel and 353 gallons of unleaded fuel. The Bouse School used 2012 gallons of diesel (which they were invoiced for). John Nault made a motion to approve the financial reports for December 2015. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried.

CORRESPONDENCE: We received a letter from Dan Field that our annual reports are due by the end of February.

CHIEF'S REPORT: Chief Lowe was not present due to his work schedule, but left a written report. For December 2015 we ran a total of 16 calls, 10 EMS, 2 Vehicle fires, 2 collisions, 1 public assist and 1 misc. calls. They are working on getting NFIRS updated and hope to have them completed by the end of the month. They also purchased a KEDD board for vehicle extraditions. The FAX machine has been acting up and they have not been able to get their paperwork from dispatch. The solar charger for the fuel pumps is not maintaining the battery and they are working on a solution. The regular battery charger is also not working. They are still working on the decals for the engines. Some of them are complete with a few still missing. All vehicles are up and running. JR Lowe added he found out today the power steering on 5501 is not working; it is probably out of fluid.

CALL TO THE PUBLIC: John Nault spoke on behalf of the Ocotillo Lodge. They are hosting a Poker Run this month and some of the proceeds will be donated to the Fire Department. He asked if some of the firefighters could possible assist on the poker run by working a checkpoint. The board did not have an issue with this as long as they know they might have to leave for calls. The board suggested John work with the fire chief about the scheduling.

OLD BUSINESS: None

NEW BUSINESS:

DISCUSSION AND ACTION CALENDAR: All items are listed for Discussion/Approval/Disapproval:

A. Consent Agenda Items:

Warrant# (3328-Parker Pest Control \$50.00), (3329-Wells Fargo Bank \$62.90), (3330-Wells Fargo Bank \$49.00), (3331-Ocotillo Lodge \$76.30), (3332-Hughes Net \$112.45), (3333-Verizon Wireless \$57.01), (3334-Frontier \$129.23, (3335-APS \$212.83), (3336-IMD \$300.00), (3337-A & B Supply \$32.46)(3338-Davis Building Supply \$49.92), (3339-Parker Oil \$772.67), (3340-LN Curtis & Sons \$1,593.46), (3341-Creative Communications \$ 1,486.18), (3342-Rugged Radios \$2,000.00) Total \$ 6,684.41

Jack Anderson made a motion to approve payment of the Consent Agenda Items. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion Carried.

B. Payment of Pay per Shift Allowance for December 2015, in the amount of \$2,960.00

(5 Individuals qualifying: Rob Lowe, Rob Lowe Jr., Cody Purcell, Troy Collier and Donald Day)

Jack Anderson made a motion to approve payment of the Pay Per Shift Allowance for December. John Nault seconded the motion. Vote Aye 3 nay 0 Motion carried.

C. Statement dated 01/01/16 from Boundtree Medical in the amount of \$100.00. Jack Anderson made a motion to approve payment of the invoice. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.

D. Invoice #543622 from DXE Medical in the amount of \$209.00 Jack Anderson made a motion to approve payment of the invoice. John Nault seconded the motion. Discussion followed due to a note on the invoice about damage to the monitor. It was decided to follow-up on this next month to give Chief Lowe an opportunity to resolve it and explain the damage. . Vote Aye 3 Nay 0 Motion carried.

E. Invoice # 004629108 from Galls in the amount of \$131.32 Jack Anderson made a motion to approve payment of the invoice. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.

F. Invoice #0046661475 from Galls in the amount of \$173.61 John Nault made a motion to approve payment of the invoice. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried.

G. Invoice #004522250 from Galls in the amount of \$59.99 John Nault made a motion to approve payment of the invoice. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried

H. Invoice #004522251 from Galls in the amount of \$59.99 John Nault made a motion to approve payment of the invoice. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried

I. Invoice #004522252 from Galls in the amount of \$59.99 John Nault made a motion to approve payment of the invoice. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion carried

REPORTS:

A. Committee Reports:

1. Inventory Committee: Sherrill Anderson said she did a walk through of the CERT Building and it appears several items were missing. A complete inventory needs to be done.
2. Vehicle Maintenance Committee: Discussed as part of the Chief's report.
3. Policy Committee: No Update
4. Building Committee: John Nault said he has been in contact with Mike Baker several times answering questions about the design. Mike is working on the plans for the interior build-out of the fire station.

CALL TO THE PUBLIC: None

BOARD MEMBER COMMENTS: Jack Anderson asked about the required training for board members. Treasurer Anderson explained that both John and Doug would need the training by the next AFDA conference. Doug's term expires this November and he needs to take out his paperwork to run again. Jack will not need it as his term expires in November and he does plan on running again.

SET TIME AND DATE OF NEXT MEETING: TUESDAY, FEBRUARY 9, 2016 5:00 PM

ADJOURN: 6:14 PM

Minutes taken by audio recording and transcribed by Jack Anderson
These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE _____

SIGNED: _____