



**Bouse Volunteer Fire District**  
P.O. Box 155  
Bouse, Az. 85325

**Board of Directors**  
John Nault (928) 851-5234  
Doug Williams (928) 916-4416  
David Bull (928) 851-2222

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**

**JUNE 13, 2017**

**(These minutes have not been approved or accepted by the Board as of the date posted)**

**CALL THE MEETING TO ORDER:** John Nault called the meeting to order at 1705 hours (5:05pm).  
Followed by the Pledge of Allegiance

**ROLL CALL OF OFFICERS:** John Nault, & David Bull, Doug Williams (by phone)

**INVITED GUEST** Nathan - IMD (by phone)

**PUBLIC MEMBERS PRESENT:**

**APPROVAL OF MINUTES:** **May 9, 2017 Board Meeting** - motion to approve (DB) Seconded (JN) Vote Aye 3 Nay 0 Motion carried.

**FINANCIAL REPORTS:** **May 2017** - motion to approve (DB) Seconded (JN) Vote Aye 3 Nay 0 Motion carried.

**CORRESPONDENCE:**

**CHIEF'S REPORT:**

ALS	BLS	MVC	Veh - Fire	Spec Duty	Public Assist	Still	Missed	HazMat	Cancelled
6	11	4		1	4	2	1		2
PLUS 1 Wild Land Fire									
									<b>Month Total: 31</b>
<b>Year To Date</b>									
55	42	15	4	1	6	7	6	1	6
									<b>YTD Total: 153</b>

- Chief spoke with Rose Acre Farms' corporate risk manager. He is interested in having a proposal for annexation and fire protection put together and submitted. Chief is following up on that in coming months.
- Chief received the 'Billing services' company report back from the La Paz County Attorney. He recommended some changes be made to the verbiage. Chief also has a recommendation for excluding any billable services with the Arizona Department of Forestry and Fire Management.
  - Chief also heard that the Arizona Fire District utilized a billing service which only charges 4.5%. he is requesting time to research this and look at a possible proposal for the July Meeting. Discussion followed briefly and it was agreed Chief should follow up and report back next meeting
- Walmart donated 40 cases of bottled water to the fire district
- Chief raised the incident where equipment was left on the scene and advised the board that steps had been taken to address this and setup steps to avoid a similar incident in the future. This incident was also an item for review in executive session by the board.
- Starting July 1, 2017 IMD has advised they will be submitting a contract revision, with a new subsidiary name Virtual ER, INC. All emails will end in "@virtualerusa.com"
- Chief has started work on a small equipment grant for the trucks
- Chief advised the board that he is meeting with Lt Schlecht of La Paz Sherriff dept on the 22nd June to look at the trailer being offered to the Fire District
- Sharky's said the diaphragms on the chainsaw were dry rotted. The Kit was on back order and they just received it today. Chief advised the board that the Chainsaws will be ready to pick up in 2 days.

- Chief went to the AZ State Surplus yard with Nathan yesterday. Picking up an application. they noticed several items that the Fire District could use and the prices are generally much lower than retail.

**CALL TO THE PUBLIC:**

- none

**OLD BUSINESS:** All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on AWC contract for EMT Trainees - This item continues to be an on-going item and will be further discussed as new information comes up. DW and Chief discussed the EMT training now not through the college but that QFD through Chief Hess was looking at conducting the courses
- B. Follow-up and possible action on La Paz Regional Hospital Chief referred back to his report. DB wanted hime to follow up with LPRH to confirm and finalize contract and agreed status of past due accounts formally
- C. Discussion and Possible Action on Billing Services Agreement between Aero Med Inc and BVFD (*tabled from Feb Meeting*) - Item was tabled until the July meeting after Chief raised points in his report regarding possible alternative cost options.

**NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:** All items are listed for Discussion/Approval/Disapproval:

a) **Consent Agenda Items:**

(3702-Wells Fargo \$1014.44), (3703-Wells Fargo \$ 44.10), (3704-APS \$ 272.58), (3705-Boundtree \$ 220.40), (3706-Frontier \$ 131.83), (3707-IMD \$730.00), (3708-Parker Oil \$1383.95), (3709-Praxair \$ 31.78), (3710-Brian Settles \$455.00), (3711-Verizon \$ 96.99), (3712-VFIS \$ 1,106.00), (3713-Ocotillo Lodge \$400.00), (3714-John Novak \$500.00) Total \$ 6387.07 *Motion to approve consent agenda with changes as presented (DB). Seconded (DW). Vote Aye 3 Nay 0 Motion carried.*

- b) Discussion & Approval of Proposed BVFD Budget (as recommended by budget committee from workshop on May 19th @ 3:00pm). *Motion to approve the proposed budget for FY18. (DB). Seconded (DW). Vote Aye 3 Nay 0 Motion carried.* The budget now moves on to a period of public comment before being ratified and adopted at next meeting or at a special meeting to be held on July 23, 2017 at 6.00pm
- c) Payment of Pay per Shift Allowance for May 2017 in the amount of \$ 2885.00 (8 Individuals qualifying: John Novak, Rob Lowe, Rob Lowe Jr., Ciara Mejia, Donald Day, and Troy Collier, Cody Purcell and Becky Lowe). Discussion followed regarding Becky Lowe and it was determined that her check was actually not qualified due to her volunteer capacity in Office Admin and is only paid on calls. DB raised his concern regarding Donald Day's pay per Shift, after discussion Chief will contact and explain the Boards concern with Mr. Day. *Motion to approve Payment of Pay per Shift Allowances with changes as presented for a total of \$2860 (DB). Seconded (DW). Vote Aye 3 Nay 0 Motion carried.*
- d) Discussion on Volunteer Pay per shift structure (JN) item tabled for further discussion as all board members need to be present to discuss.
- e) 2017 AFCA/AFDA Fire & EMS Leadership Conference - registration and accommodation confirmed for July 10 thru 14 ... Discuss possible change to next BVFD monthly meeting date as both Chief Novak and a Board member are attending. After discussion it was agreed that the Next general meeting will be on July 5th at 5.00pm
- f) Discussion on request to purchase turn out gear for Chief Novak - Item Tabled as Chief has found a possible grant he could apply for

**At this point the board elected to NOT go into Executive Session to discuss the next items as it was decided ALL members of the board should be present in person. Both items will be discussed and may be tabled to the next meeting or dealt with through chain of command**

Move into Executive Session (*to discuss Agenda Items listed below*)

Motion During Meeting

Seconded After Meeting

General Meeting time out (if applicable)

Return from Executive Session  
(if applicable)

g) (**Possible executive Session**) to discuss the events and incident (#17-116) that occurred on May 12, 2017 thru to May 18

h) (**Possible executive session**) to discuss the official & appropriate use of fire department vehicles.

#### **REPORTS:**

1. Inventory Committee: Nothing to report
2. Vehicle Maintenance Committee: Nothing to report
3. Policy Committee: No items in process.
4. Building Committee:

#### **CALL TO THE PUBLIC:**

Nathan Lewis (from IMD) requested that an item be added to the monthly agenda on every second month for a Medical Director Report. The Board agreed and will add this item to the agendas for Aug, Oct, Dec, Feb, April and June of each year

**BOARD MEMBER COMMENTS:** John Nault none. Doug Williams none, David Bull none,

#### **SET TIME AND DATE OF NEXT MEETING:**

**Date Changed to WEDNESDAY JULY 5, 2017 5:00 PM -**

After discussion it was decided that due to the AFDA conference and both the Chief and board member David Bull are attending that the next general meeting be on **July 5th at 5.00pm.** It was also determined that a special Meeting be called for June 23 at 6.00pm for a discussion on the Budget for FY18

**ADJOURN:** 1747 HOURS (5:47 PM)

Minutes taken by audio recording and transcribed on June 13, 2017 by board member David Bull. These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

#### **MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:**

**DATE** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_