



**Bouse Volunteer Fire District**

P.O. Box 155  
Bouse, Az. 85325

**Board of Directors**

Doug Williams (928) 916-4416  
John Nault (928) 851-5234  
David Bull (928) 851-2222

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**

**MARCH 14, 2017**

**(These minutes have not been approved or accepted by the Board as of the date posted)**

**CALL THE MEETING TO ORDER:** Doug Williams called the meeting to order at 1715 hours (5:15pm). Followed by the Pledge of Allegiance

**ROLL CALL OF OFFICERS:** Doug Williams, David Bull, & John Nault (Phone)

**INVITED GUEST** None

**PUBLIC MEMBERS PRESENT:** Sherrill Anderson, Rob Lowe Jr., Jim & Linda Prysi, Dani Bull

**APPROVAL OF MINUTES:** **December 13, 2016 Board Meeting** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.  
**December 13, 2016 Executive Session Meeting** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.  
**January 10, 2017 Board Meeting** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.  
**January 10, 2017 Executive Session** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.  
**February 14, 2017 Board Meeting** - motion to approve (DB) Seconded (JN) Vote Aye 3 Nay 0 Motion carried.  
**February 14, 2017 Executive Session** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.

**FINANCIAL REPORTS:** **January 2017** - motion to approve (JN) Seconded (DB) Vote Aye 3 Nay 0 Motion carried.  
**February 2017** - motion to approve (JN). Seconded (DB). Vote Aye 3 Nay 0 Motion carried.

**CORRESPONDENCE:** (DB) informed the board that a decision has been made by the court regarding the Betty Hunter realty office and the Fire District has been awarded restitution in the amount of \$6,000. (DB) presented to the Board the official financial statements as prepared by Saunders Company LLC as required by the La Paz County administrative offices and reported copies were also provided to the board of supervisors. The Board suggested that we arrange a follow-up phone call by Saunders prior to our budget discussions. (DB) also presented to the board a letter of interest from Dani Bull for discussion under new business item C

**CHIEF'S REPORT:**

ALS	BLS	MVC	Veh - Fire	Spec Duty	Public Assist	Still	Missed	HazMat	Cancelled
11	5	2			1		2	1	1
<b>Month Total: 23</b>									
<b>Year To Date</b>									
23	11	3			1		3	1	1
<b>YTD Total: 43</b>									

- J&S electric identified some problems with our power box. APS also sent letter describing issues.
- during the Anniversary BBQ the front sprayer was grazed by a vehicle. there was no damage to the water tender, but a report was filed with LPCSO
- Nathan is coming out to hard wire the 2 buildings for internet via the Gov.net system. John Bennett dug a trench for us and will place conduit in for wiring. We are going to run a phone and speaker line so when paged we can hear in both office and station bay. John will fill trench in once completed and found location of septic tank.

- Chief Novak & Chief Terrell (from Ehrenburg FD) are continuing to work on ambulance donations from the Navajo Nation. Discussion followed. To date no word on success or not but was told it would be April before a decision was made.
- Local water district have to replace all their wells and storage tanks. suggestion was made this would be a good time to also consider installing fire hydrants. Water district is receptive to idea but have no funding suggestion was made of a joint grant for installations.
- Chief Novak has contacted Kevin Brown, CEO of LPRH, Kevin stated he would adjust the bill, forgive the invoice from several years ago and work on a price and contract/agreement between LPRH and BVFD for future. Mr Brown is eager to work out a solution to our billing issues as well as contract.
- Daniel from Rock Solid constructions came out to look over the truck bay and will work up an estimate for building.
- Chief Novak reported that the Anniversary BBQ was a success. There was a reasonable turnout, with cash donations to the BVFD in the amount of \$100.00 collected. The Fire Auxiliary membership drive resulted in 30+ new members and a keen response.

#### CALL TO THE PUBLIC:

- The public raised the point that some people are unsure what the District area covers. Chief and DW outlined the Official District layout and the additional response area that the BVFD covers as well as outlining how each district is covered outside those areas but Joint agreements with the other Fire districts within the county. Discussion followed.

#### OLD BUSINESS: All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on AWC contract for EMT Trainees (*Tabled from Dec and Jan Meeting*) - DW outlined that he had followed up with head of the EMT training at AWC and will be moving forward with agreement as planned.
- B. Ratification on Jan & February Meetings - after official appointment/oath of service by David Bull by La Paz County Officers - (DB) informed the board and presented a letter from County Elections of his official oath of Service and reminded the boards that the Jan & Feb meeting, where decisions were made, needed to be ratified formally. *Motion to approve (JN). Seconded (DW). Vote Aye 3 Nay 0 Motion carried.*
- C. Appoint Annual Chairman and Clerk positions for 2017 (*Tabled from Jan & Feb Meeting*) (to be determined by Board Members) - discussion on board positions. After nominations and voting by board the following are the recognized roles for the 2017/18 board:
  - Chairperson - John Nault
  - Vice Chair - Doug Williams
  - Clerk/treasurer - David Bull (*with treasurer role being assisted by Dani Bull as per discussion and action under new business item C*)

**At this point the chief and EMT/Paramedics were called to an Industrial accident at Rose Acres requiring a medical response**
- D. Acceptance of donations raised at Anniversary celebration (\$ 100.00) and summary on Fire Auxiliary membership drive - discussion on donations collected during the 10th anniversary celebration totaling \$100.00 for deposit into BVFD account. *Motion to accept donation (DB). Seconded (JN). Vote Aye 3 Nay 0 Motion carried.*
- E. Follow-up and possible action on invoice from La Paz Regional Hospital in the amount of \$560.00 - Chief reported in his report that he had contacted Kevin Brown, CEO of LPRH, Kevin stated he would adjust the bill, forgive the invoice from several years ago and work on a price and contract/agreement between LPRH and BVFD for future.

**NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:** All items are listed for

Discussion/Approval/Disapproval:

**A. Consent Agenda Items:**

*Signed and Mailed prior to meeting*

Warrant# (3635-Wells Fargo \$ 208.24), (3636-Wells Fargo \$ 94.87), (3637-Wells Fargo \$ 20.43), (3638-Jet Printing \$490.63) **Total \$ 814.17**

*To be Signed and Mailed*

(3639-Ace Hardware \$ 17.97), (3640-APS \$ 183.72), (3641-Boundtree \$ 1,215.63), (3642-Coachman Cafe \$ 320.00), (3643-Renae Hedges \$ 116.97), (3644-Hughesnet \$ 112.45), (3645-Frontier \$ 132.51) (3646-IMD \$ 365.00), (3647-LaPazCountyFireChiefsAssoc \$ 125.00), (3648-Parker Oil \$ 1,172.45), (3649-Praxair \$ 31.78), (3650-Ray's Repair \$ 356.00), (3651-Saunders Company \$ 1,850.00), (3652-United Fire \$ 484.21), (3653-Verizon \$ 81.43), (3654-Ocotillo Lodge \$400.00), (3655-John Novak \$500.00) **Total \$7465.12 ... (Total for all warrants \$ 8279.29)**

*Motion to approve consent agenda as presented (JN). Seconded (DB). Vote Aye 3 Nay 0 Motion carried.*

- B. IMD updates - Due to Chief being called out on medical call this item was tabled to next meeting
- C. Discussion and possible action on replacement Treasurer position (vacated by Sherrill Anderson) - A letter of interest was presented to board by Dani Bull. (DW) read letter to board. Discussion followed. *Motion was made to accept Dani Bull to position of Treasurer (JN) Seconded (DW). Vote Aye 2 Nay 0 Abstain 1. Motion Passed*
- D. Payment of Pay per Shift Allowance for February 2017 in the amount of \$ **2,905.00** (6 Individuals qualifying: John Novak, Rob Lowe, Rob Lowe Jr., Hal Purcell III, Troy Collier, and Ciarra Mejia). *Motion to approve as presented (JN). Seconded (DB). Vote Aye 3 Nay 0 Motion carried.*
- E. Discussion and Possible Action on Billing Services Agreement between Aero Med Inc and BVFD - The proposal was again presented to the board. it was noted that as chief has been called out the details cannot really be fully discussed and that to date there had been no billing services done for several months. (DW) commented that the proposal may be best served by having it looked at by the county solicitor just to check details. Direction will be given to Chief to follow up and get back to board at next meeting. *Motion made to have document reviewed by solicitor and chief to report back next meeting (DW) Seconded (DB). Vote Aye 2 Nay 0*
- F. Follow up on reallocation request to close Visa Account for Treasurer Anderson and transfer credit line to create new card for Bouse Fire Board - (DB) pointed out that to date no response has been forthcoming from Well Fargo and that it appears that the request had been lost somewhere in the mail. (DB) is going to make the request to Wells Fargo again and follow through. Sherrill confirmed that her card has been destroyed. Motion was made but after a brief discussion it was decided that as this is a follow up to a previous motion already approved by board at a previous meeting it was unnecessary.
- G. Possible Executive session to discussion and possible changes to Policy/By-laws to comply with human resource management (*requested by DB for clarification as clerk/treasurer*) *Motion made to table until all members of the board are in attendance in person (DW) seconded (DB) vote Aye 2 Nay 0*
- H. Discussion on disposal of old computers - Discussion in regard to procedure and if there was a public record requirement. Discussion followed. (DW) mentioned a recycling program used by LPSO where any proceeds go back to LPSO charity funds. One audience member asked if they would be used by gamers (DB) pointed out that they aren't powerful enough for games on market now. *Motion to look into recycling computers (DB). Seconded (JN). Vote Aye 3 Nay 0 Motion carried.*
- I. Discussion on request to purchase turn out gear for Chief Novak - brief discussion regarding replacement turn out gear for Chief. Unfortunately Chief was called out and little information is available. (*Discussion will be tabled to next meeting*)

**REPORTS:**

- 1. Inventory Committee: Nothing new to report
- 2. Vehicle Maintenance Committee: Nothing to report
- 3. Policy Committee: No items in process.
- 4. Building Committee:

**CALL TO THE PUBLIC:** None Heard

**BOARD MEMBER COMMENTS:** Doug Williams none, David Bull none, John Nault none.

**SET TIME AND DATE OF NEXT MEETING:** TUESDAY, APRIL 11, 2017 5:00 PM

**ADJOURN:** 1810 HOURS (6:10 PM)

Minutes taken by audio recording and transcribed on Feb 16, 2017 by board member David Bull. These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

**MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:**

**DATE** \_\_\_\_\_

**SIGNED:** \_\_\_\_\_