

Bouse Volunteer Fire District
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Board of Directors
Doug Williams (928) 916-4416
Jack Anderson (928) 851-2109
John Nault (928) 851-5234

MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING
MARCH 8, 2016

(These minutes have not been approved or accepted by the Board as of the date posted)

CALL THE MEETING TO ORDER: Chairman Doug Williams called the meeting to order at 5:03 pm. Followed by the Pledge of Allegiance

ROLL CALL OF OFFICERS: MEMBERS PRESENT: Doug Williams, Jack Anderson & John Nault

APPROVAL OF MINUTES: February 9, 2016 Board Meeting: John Nault made a motion to approve the minutes as presented. Jack Anderson seconded the motion. Vote Aye 3 Nay 0 Motion Carried.

February 9, 2016 Executive Session Minutes: Jack Anderson made a motion to approve the minutes as presented. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion Carried.

APPROVAL OF FINANCIAL REPORTS: Treasurer Anderson presented the financial reports for February 2016. We had revenue of \$48,566.49 and expenses of \$7,170.82. Our ending bank balance was \$158,666.03. There are 3 outstanding warrants totaling \$307.00. Discussion followed. We received a little bit more on the Fire Assistance tax than anticipated. This was from a couple of years when the county sorted us. John Nault asked why there was a different price on the fingerprint cards for the Fire Department then the school district. Discussion followed on the process required and the nature of the background completed by DPS. Jack Anderson made a motion to approve the financial reports for February 2016. John Nault seconded the motion. Vote aye 3 Nay 0 Motion carried.

CORRESPONDENCE: Treasurer Anderson said she received information from the Elections Department. The next consolidated election is August 30. None of our board member's terms are up until the November election. We also received our 2016 levy limit report to work on for our next budget. She also said we ran a call where the patient was deceased and we normally we do not bill on these types of calls.

CHIEF'S REPORT: Chief Lowe reported we ran 24 calls for service in February (including 15 EMS, 2 Haz-Mat, 2 vehicle fires, 1 residential fire). To date we have run 41 calls. He had to replace the batteries on 5504 and put a new siren in 5551. He is still working on getting the title for the old red pickup. We will begin getting an invoice for one some of the drugs we use. The price has gone up and IMD will no longer pickup the total cost. Discussion followed on several items.

CALL TO THE PUBLIC: We had a guest from an all-volunteer fire department in Navada attend the meeting. He said many of our issues are identical to his department. The main one is being unable to get volunteers. Most of his volunteers are older. Their youngest is over 50 years old. John Nault asked about what we would need to do to increase our District Boundaries. Discussion followed. It is a multi year process requiring several public votes, one by the existing district property owners and then one by the property owners of the proposed areas. Discussion followed.

OLD BUSINESS: All items are listed for Discussion/Approval/Disapproval:

- A. Follow-up on damage to cardiac monitor: No new info.
- B. Follow-up on Red Pickup: Discussed as part of Chief's Report.

NEW BUSINESS:

FINANCIAL REVIEW – SAUNDERS COMPANY: The Jim Sanders was contacted by telephone. The annual financial report was done via telephone. The board members received printed reports. Doug Williams said we have received and reviewed the Financial Reports as presented.

DISCUSSION AND ACTION CALENDAR: All items are listed for Discussion/Approval/Disapproval:

A. Consent Agenda Items:

Warrant# (3370-AZ-DPS \$22.00), (3371-Wells Fargo Bank \$320.34), (3372-Hughes Net \$112.45), (3373-Verizon Wireless \$57.15), (3374-Frontier \$129.76), (3375-APS \$184.28), (3376-IMD \$300.00), (3377-A & B Supply \$32.46), (3378-Growers Oil \$568.13), (3379-Parker Oil \$1,233.85), (3380-Saunders Company, LTD \$1,800.00)

Total \$ 4,738.42

Jack Anderson made a motion to approve payment of the consent agenda items. John Nault seconded the motion. Vote Aye 3 Nay 0 Motion carried.

- B. Payment of Pay per Shift Allowance for February 2016, in the amount of \$1,890.00 (4 Individuals qualifying: Rob Lowe, Rob Lowe Jr., Cody Purcell and Donald Day: Jack Anderson made a motion to approve payment of the pay per shift allowance. John Nault seconded the motion Vote Aye 3 Nay 0 Motion carried.
- C. Donation request letter received from Countyline Fire Department: Countyline Fire is asking for a donation of the old Ward LaFrance engine is we are looking to dispose of it. Jack Anderson his concern is that we maintain the water capacity to meet our ISO requirement. With the disposal of this old engine we would still be in compliance. Jack Anderson made a motion to approve the donation of the old engine. The motion died for a lack of a second. The other board members thought we should look at selling it instead of donating it.
- D. Invoice from Sunset Emergency Physicians in the amount of \$85.00: This as for a pre-employment physical. Jack Anderson made a motion to approve payment of the invoice. John Nault seconded the motion Vote Aye 3 Nay 0 Motion carried
- E. Formal acceptance of donation of \$400.00 from the Ocotillo Lodge. Jack Anderson made a motion to accept the donation. John Nault seconded the motion vote Aye 3 Nay 0 Motion carried. George Nault asked that the donation be earmarked for the building fund.
- F. Vote to go into Executive Session to discuss Personnel Issues
 - a. Application package & Background review on an applicant
Jack Anderson said we expected to receive the information from DPS on the background, but it has not come in yet.. Doug Williams made a motion to go into Executive Session due to information he has received. Jack Anderson seconded the motion Vote Aye 3 Nay 0 Motion carried.

The Public Session was suspended at 6:02 PM

The Public Session was resumed at 6:27 PM

All board members still present.

REPORTS:

- A. Committee Reports:
1. Inventory Committee: No Update: We have someone who is interested in the old SCBAs if we can locate them.
 2. Vehicle Maintenance Committee: #5501 is still down with power steering issues.
 3. Policy Committee: No new policies pending
 4. Building Committee: John Nault is still attempting to get hold of Mike Baker

CALL TO THE PUBLIC: None

Treasurer Anderson said she talked to John Novak and he is interested in coming back as a volunteer for a few shifts a month.

BOARD MEMBER COMMENTS: Jack Anderson said he wrote a letter to the county asking to participate in the multi-jurisdictional grant and we received acknowledgement they received the letter. Jack also let the other board members know he wrote a letter to the Bouse School District that we received and reviewed the Emergency Plan and offered to assist them revising it to make it more comprehensive and up to date.

SET TIME AND DATE OF NEXT MEETING: TUESDAY, APRIL 12, 2016 5:00 PM

ADJOURN: 6:35 PM

Minutes taken by audio recording and transcribed by Jack Anderson
These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE _____

SIGNED: _____