



Bouse Volunteer Fire District  
P.O. Box 155  
Bouse, Az. 85325

Board of Directors  
Doug Williams (928) 916-4416  
John Nault (928) 851-5234

## MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING DECEMBER 27, 2017

- CALL THE MEETING TO ORDER:** Doug Williams called meeting to order at 12:11pm  
Followed by the Pledge of Allegiance
- ROLL CALL OF OFFICERS:** Doug Williams, John Nault via phone
- APPROVAL OF MINUTES:** Oct 11, 2017 Board Meeting – as originally written without revision  
*Motion to approve (JN) Seconded (DW) Motion carried*  
Oct 18, 2017 Special Meeting – as originally written without revision  
*Motion to approve (JN) Seconded (DW) Motion carried*
- FINANCIAL REPORTS:** October bank balance \$ 166,030.26. Deposits \$ 32,564.53 Checks cleared 4,015.43 Outstanding checks \$ 315.00  
November bank balance \$ 162,354.08. Deposits \$ 7,317.35 Checks cleared \$ 8,834.83 Outstanding checks \$ 2,473.70  
It was reported that the Budget did not add up to the correct total of estimated expenditures.  
*Motion to approve October & November financials and adjust the building fund budget number for expenditures to reconcile the budget. (DW) Seconded (JN) Motion carried*
- CORRESPONDENCE:** *Letter from Boundtree, in the future, we will need to order directly from the manufacture for our medications.*
- CHIEF'S REPORT:**
- Total Calls for November: 31
  - David Boyer is working on the rotary saw. Chief will try to get a Grant to replace it this year.
  - Had an additional volunteer applicant who is a certified firefighter
  - Wesley Ware has resigned, moving out of state
  - White engine is back in service as first out. Need 3 ball valves rebuilt before it will pass dry vac.
  - I have 2 quotes for new tires for the Expedition. Chief Recommends we wait to replace them until the district decides if they are keeping the Expedition
  - The wig/wag flasher shorted out on the red engine. I have replaced all the halogen emergency lights and light bar with LED's from the yellow engine and the LED light bar that was on the blue pickup. As a result of the short, the electrical component of the pump shift does not work. Brian will be available after January 4<sup>th</sup>.
  - We had another attempted break in at the fuel island, but they were unable to get inside the gate due to the extra chains in place.
- MEDICAL DIRECTOR'S REPORT:** IMD is finalizing V5 of EPCR.
- CALL TO THE PUBLIC:**
- OLD BUSINESS:** All items are listed for Discussion/Approval/Disapproval:
- a) Safer Grant – *Will be submitting 1<sup>st</sup> reimbursement after the first of year.*
  - b) Board request for notification on status of Incident Reports - are they up-to-date? *Chief reported that there is 1 outstanding report.*
  - c) Follow-up on research requested by Board and directed to Chief at Oct meeting on Fire District Vehicles – *In chief's report. This agenda item can come off next month.*

**NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:** All items are listed for Discussion/Approval/Disapproval:

a) **Consent Agenda Items:**

(3902-John Novak \$ 750.00), (3903-John Novak \$ 1,792.58), (3904-VOID), (3905-Wells Fargo Bank \$ 735.50), (3906-SPC \$ 457.42), (3914-APS \$ 213.72), (3915-Frontier \$ 132.63), (3916-IMD \$ 365.00), (3917-Ocotillo Lodge \$ 400.00), (3918-VOID), (3919-Parker Pest Control \$ 45.00), (3920-Bountree \$ 485.87), (3921-Fred's Repair \$ 35.00) (3922-Cintas \$ 91.00), (3923-United Fire \$ 744.01), (3924-Growers Oil \$ 432.11), (3925-Parker Oil \$ 892.95)

**Total \$ 7,572.79**

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

b) Payment of Pay per Shift Allowance for **November 2017** in the amount of \$ **1,810.00**

7 Individuals qualifying:

(3902-John Novak \$ 605.00), (3907-John Novak \$ 485.00), (3908-Robert Lowe \$ 85.00), (3909-Hal Purcell III \$ 85.00), (3910-Wesley Ware \$ 180.00), (3911-Troy Collier \$ 160.00), (3912-Donald Day \$ 110.00), (3913-Charles Twardowski \$ 100.00)

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

c) Invoice #247 dated 11/27-28/17 from Brian's Fire Apparatus Repair in the amount of \$ 784.18

**Motion to approve (DW) Seconded (JN) Vote Aye 2 Nay 0 Motion carried.**

d) Invoice #248 dated 11/28/17 from Brian's Fire Apparatus Repair in the amount of \$ 65.00

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

e) Invoice from CopperPoint in the amount of \$ 1,796.00

**Motion to approve (DW) Seconded (JN) Vote Aye 2 Nay 0 Motion carried.**

f) Quote from Boundtree Medical in the amount of \$ 764.85

**Motion to approve (DW) Seconded (JN) Vote Aye 2 Nay 0 Motion carried.**

g) Quote from United Fire in the amount of \$ 982.32 for fire hose

**Motion to approve (DW) Seconded (JN) Vote Aye 2 Nay 0 Motion carried.**

h) Reimbursement to Katey Morgan in the amount of \$ 46.84 for boot purchase

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

i) Renewal to Firehouse in the amount of \$ 29.95

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

j) Renewal to Fire Engineering in the amount of \$ 39.00

**Motion to approve (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

k) Discuss vacant Board position & possible appointment

**Motion to TABLE to January (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

l) Discuss hire of Secretary for district

**Motion to TABLE to January, Chief will complete a job description for Board Approval (JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.**

m) Discuss hire of interim Treasurer

**Motion to appoint Sherrill Anderson as interim Treasurer**

(DW) Seconded (JN) Vote Aye 2 Nay 0 Motion carried.

n) Discuss Labor Attorney consulting

**Motion to approve Sherrill Anderson and Chief Novak to consult with a Labor Attorney for clarification of volunteer stipend pay vs. pay @ minimum wage**  
(JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.

o) Discuss revision to Pay Per Shift Policy

**Motion to approve revision of pay from \$50.00 (24 hr. shift) to \$100.00 (24 hr. shift) Out of town pay will be deleted.**  
(JN) Seconded (DW) Vote Aye 2 Nay 0 Motion carried.

**REPORTS:**

A. Committee Reports:

- 1. Inventory Committee: *No report*
- 2. Vehicle Maintenance Committee: *No report, discussed in Chief's report*
- 3. Policy Committee: *No Report*
- 4. Building Committee: *Received a quote for engineering plans from Mike Baker. After discussion it was decided they would come back in January with more quotes.*

**CALL TO THE PUBLIC:**

*Question asked if the public could do the building ourselves, but it has been confirmed that we cannot do the build out and we need a general contractor to do it.*

**BOARD MEMBER COMMENTS: NONE**

**SET TIME AND DATE OF NEXT MEETING: TUESDAY JANUARY 9, 2018 12:00 PM**

**ADJOURN BOARD MEETING: 13:33**

Minutes taken by audio recording and transcribed on January 13, 2018 by Sherrill Anderson. These minutes are a synopsis of the recording of the meeting and not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE: \_\_\_\_\_

SIGNED: \_\_\_\_\_

