

**Bouse Volunteer Fire District**

P.O. Box 155
Bouse, Az. 85325

Board of Directors

John Nault (928) 851-5234
Doug Williams (928) 916-4416
David Bull (928) 851-2222

MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**NOVEMBER 14, 2017**

CALL THE MEETING TO ORDER: David Bull called meeting to order at 5:30 pm
Followed by the Pledge of Allegiance

ROLL CALL OF OFFICERS: David Bull & Doug Williams (via phone)

APPROVAL OF MINUTES: October 11, 2017 Board Meeting –
*Motion to table for corrections (DW) Seconded (DB) Vote Aye 2
Nay 0 Motion carried*

October 11, 2017 Executive Meeting –
*Motion to table for corrections (DW) Seconded (DB) Vote Aye 2
Nay 0 Motion carried.*

FINANCIAL REPORTS:

Oct 2017 – Clerk Bull reported that the financial program QuickBooks was not working to provide the Financial reports for October, *motion to table (DW) Seconded (DB) Vote Aye 2 Nay 0 Motion carried.*

David Bull read his letter of resignation for the board.
File copy of letter will be attached to the minutes.

CORRESPONDENCE: None

CHIEF'S REPORT:

Calls for October Total: 14

- David Boyer is working on the rotary saw
- Received volunteer application, she has no fire or EMS certifications, but lives in Bouse. Wesley Ware is now shift qualified.
- 5502 is almost back in service for 1st out. The window regulator parts have been ordered.
- The Expedition had a front passenger tire blow out yesterday. Damage to plastic wheel well liner. Spare tire is cracking, so my recommendation is to replace all 5 tires.
- We will be sending the eDispatches equipment back at the end of the month. Due to the Internet situation here, we only had service about half the time.
- We had 44 gallons of gasoline stolen from the fuel tank. Gate was taken apart to gain access. Report was filed with LPCSO. We are getting a lock and chain for the opposite side of the gate.
- 2 SCBA's are out of service. United Fire will be coming out this month to do the annual recertification and will get them back in service.
- I attended the WACEMS meeting in Yuma on November 7, 2017. They reported on a new Peds program, which takes survival rates for peds codes from around the zero % to above 50%. Also, the state is ramping up on community Para medicine.
- We are still waiting to hear back from the River Medical General Manager on the ambulance proposal.

MEDICAL DIRECTOR'S REPORT: IMD was unable to be represented

CALL TO THE PUBLIC: Sherrill Anderson asked that the website be kept up to date.

OLD BUSINESS: All items are listed for Discussion/Approval/Disapproval:

- A. Safer Grant - Progress Update and Administration needs – **Going to new stipend rate of \$100.00 on December 8, 2017 and everyone has to receive the same amount.**
- B. Update on status of Incident reports – **Chief Novak reported they are up to date.**
- C. Follow-up on research requested by Board and directed to Chief at Oct meeting on Fire District Vehicles. **No Update other than what was reported under Chief's report**

NEW BUSINESS: All items are listed for Discussion/Approval/Disapproval:

A. Consent Agenda Items:

(3882-APS \$ 247.97), (3883-Boundtree \$ 427.28), (3884-Frontier \$ 132.63),
(3885-IMD \$ 365.00), (3886-J. Novak \$1,500.00), (3887-Ocotillo \$ 400.00),
(3888-Praxair \$ 34.80), (3889-Verizon \$88.88), (3890-VFIS of AZ \$1,577.00),
(3891-Wells Fargo \$280.12) (3892-Wells Fargo \$703.58)

Total \$ 5,757.26

Motion to approve (DW). Seconded (DB). Vote Aye 2 Nay 0 Motion carried.

- B.** Payment of Pay per Shift Allowance for **October 2017** in the amount of \$ **1,545.00**
(7 Individuals qualifying: **John Novak, Rob Lowe, Donald Day, Cody Purcell, Troy Collier, Wesley Ware and Charles Twardowski**)

Motion to approve (DW) Seconded (DB) Vote Aye 2 Nay 0 Motion carried

- C.** Board formal approval of action on payment made to State Line Tire & Wells for white truck Warrant #3881 in the amount of \$2,336.27 issued on 11/06/17.

Motion to approve (DW) Seconded (DB) Vote Aye 2 Nay 0 Motion carried.

- D.** E-Dispatches.com invoice for \$948.00. After hearing recommendation from Chief Novak the district will not be renewing the annual subscription and will return their equipment

Motion to postpone this subscription to a later date when we have reliable Internet service. (DW) Seconded (DB) Vote Aye 2 Nay 0 Motion carried.

REPORTS:

- 1. Inventory Committee: Nothing to report
- 2. Vehicle Maintenance Committee: Nothing to report, discussed in Chief's report
- 3. Policy Committee: No items in process.
- 4. Building Committee: The building committee reported that they had completed a supply list for board review and will have completed bid package ready to go to publishing at the December board meeting

CALL TO THE PUBLIC:

Sherrill Anderson asked for clarification that a stipend must be the same for non-certified vs. certified. Chief stated that it is state law according to AFDA.

Sherrill asked why the new wage amount for the chief are not part of the any of the approved minutes. David Bull said it was approved as part of executive session so it was not part of public session. Sherrill reminded the board that all decisions by the board must be voted on in regular session and Doug said it was and directed David to revise the October minutes accordingly. Sherrill asked if the recordings of the minutes could be on the website and David stated that AFDA's legal office recommends to delete the digital recordings once the minutes are written and David & Doug both stated that the written minutes are the legal document and take precedence over the digital records. Sherrill also asked why the Treasurer's report, on the monthly minutes, no longer includes the bank balance, checks written and deposits anymore. Doug said they have all the financial records kept separate for review if requested. David said all minutes are put on the website for the public. Julie Riffe asked if the fire district normally shop around to get the best pricing for tires, the chief said yes. Sherrill asked why they needed to ratify the check that was written to Stateline Tires and after Doug's response, she reminded the board that all spending decisions should to be done by the total board at a board meeting, not approved by an individual board member on his own and then brought to the board after the money has been spent.

SET TIME AND DATE OF NEXT MEETING: TUESDAY, DECEMBER 12, 2017 5:00 PM

Motion made by Doug Williams to go into Executive Session.

Sherrill Anderson asked since there was nothing on the agenda for an executive session, were they going to disclose the reason. Chief Novak said personal matter.

Motion to approve seconded by David Bull. Motion carried. Adjourn regular session at 18:30

Regular session restarted at 18:36

Motion made by Doug Williams to dispense the stipend and 1099 checks to the Chief on a bi-weekly basis and once the Safer grant starts and payroll is in place all volunteers will be paid on a bi-weekly schedule. Motion seconded by David Bull. Motion Carried

David stated they will also be looking to get a Secretary in place and David will be working to get that all sorted out.

ADJOURN: BOARD MEETING 18:40 HOURS

Minutes taken by audio recording and transcribed on January 13, 2018 by Sherrill Anderson. These minutes are a synopsis of the recording of the meeting, not a word for word transcription.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE

2/9/18

SIGNED:

