

**Bouse Volunteer Fire District**

P.O. Box 155  
Bouse, Az. 85325

**Board of Directors**

Doug Williams (928) 916-4416  
John Nault (928) 851-5234  
David Boyer (928) 851-5242

**NOTICE OF A PUBLIC MEETING OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD:** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Bouse Volunteer Fire District Board of Directors and to the general public that the Bouse Volunteer Fire District Board will hold a meeting open to the public:

**Friday, February 09, 2018 at 10:00 am at 44-031 Plomosa Rd. #4.**

The agenda for the meeting is as follows:

**1. CALL THE MEETING TO ORDER:****2. PLEDGE OF ALLEGIANCE:**

**3. ROLL CALL OF OFFICERS:** Doug Williams, John Nault and David Boyer

**4. APPROVAL OF MINUTES:** November 14, 2017 Board Meeting  
November 14, 2017 Executive Meeting  
December 27, 2017 Board Meeting  
January 08, 2018 Board Meeting  
January 25, 2018 Special Meeting

**5. APPROVE FINANCIAL REPORTS:** January 2018

**6. CORRESPONDENCE:****7. CHIEF'S REPORT:****8. MEDICAL DIRECTOR'S REPORT:**

**9. CALL TO THE PUBLIC:** *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but not take action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

**10. OLD BUSINESS:** All items are listed for Discussion/Approval/Disapproval:

- a) Safer Grant – Updates
- b) Board request for notification on status of Incident Reports - are they up-to-date?
- c) Discuss hire of Clerical Assistant for district, approve job description & pay
- d) Approve Volunteer Pay Stipend revision
- e) Approve Fire Chief contract revision

**11. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:**

All items are listed for Discussion/Approval/Disapproval

**a) Consent Agenda Items:**

(3959-Support Payment Clearinghouse \$ 228.71), (3960-APS \$ 262.30),  
(3961-G & S Remodeling & Electric-material deposit \$ 1,060.62),  
(3962-National Bank of AZ \$1,000.00), (3963-Avra Valley Fire District \$ 2,000.00),  
(3964-Wells Fargo Bank \$ 1,043.85), (3965-Hal Purcell III \$ 60.00),  
(3966-Support Payment Clearinghouse \$ 457.42), (3967-Verizon \$ 61.18),  
(3968-Frontier \$ 132.90), (3969-APS \$ 217.06), (3970-IMD \$ 365.00),  
(3971-Ocotillo Lodge \$ 400.00), (3972-Bountree \$ 819.62), (3973-United Fire \$ 1,344.47),  
(3974-Growers Oil \$ 784.15), (3975-Davis Building Supply \$ 31.49), (3976-Praxair \$35.17),



(3977-Galls \$ 49.07), (3978-Parker Auto Parts \$ 13.31), (3979-Fisher Wireless \$ 70.00)  
(3980-W.S. Darley \$ 301.40), (3981-Parker Accounting Services \$ 121.96)

**Total \$ 10,859.68**

- b) Invoice from G & H Remodeling & Electric in the amount of \$ 1,060.62
  - c) Invoice from LaPaz Regional Hospital in the amount of \$ 150.00
  - d) Invoice from Parker Pest Control in the amount of \$ 50.00
  - e) Invoice from VFIS of AZ in the amount of \$ 131.50
  - f) Invoice from VFIS of AZ in the amount of \$ 1,571.00
  - g) Invoice from CopperPoint in the amount of \$ 1,694.00
  - h) Invoice from Justin Duke in the amount of \$ 535.00
  - i) Invoice from Brian’s Fire Apparatus Repair in the amount of \$250.00
  - j) Mileage reimbursement to John Novak in the amount of \$ 275.77
  - k) Approve Quote from Cascade Fire Equipment Company in the amount of \$ 625.00
  - l) Approve Quote for oil leak repairs on the ambulance
  - m) Discuss purchase of Water Tender
  - n) Discuss Promissory Note for former volunteer that will be returning to the district to volunteer
  - o) Set date & time for Budget Workshop
  - p) TOTAL February Gross Salary for Chief Novak \$3,000.00
  - q) TOTAL January Gross Stipend Payroll for Volunteers \$ 4,360.00
- Gross stipend billable to Safer grant \$ 2,986.00. Gross stipend paid from General Fund \$ 1,374.00  
Total Employer taxes due for February: \$ 563.04

*Executive sessions are generally closed discussions of a board of directors that may include invited attendees such as Fire Chief and/or certain staff members. These sessions can occur at the end of a board meeting or separate from a board meeting if no formal actions are to be taken. Executive sessions can be a useful tool for a board for addressing sensitive legal and/or personnel matters.*

Motion made to move into Executive Session for the following reason or agenda item #: II-N

- Motion Seconded:
- During Meeting:
- After Meeting:

General Meeting time out: \_\_\_\_\_  
Return time from Executive Session: \_\_\_\_\_

**IF THE BOUSE FIRE BOARD NEEDS TO GO INTO EXECUTIVE SESSION IT IS DONE AT THIS TIME AND SHOULD BE TO ADDRESS ONLY AGENDA ITEMS LISTED ABOVE (IF ANY)**

**12. REPORTS:**

- A. Committee Reports:
  - 1. Inventory Committee:
  - 2. Vehicle Maintenance Committee:
  - 3. Policy Committee:
  - 4. Building Committee:

**13. CALL TO THE PUBLIC:**

**14. BOARD MEMBER COMMENTS:**

**15. SET TIME AND DATE OF NEXT MEETING: MONDAY MARCH 12, 2018 12:00 PM**

**16. ADJOURN:**

Please note this tentative agenda may be changed prior to the scheduled meeting. Anyone interested in obtaining a copy of the final agenda for the meeting should contact the clerk of the board at (928) 851-2648 within twenty-four (24) hours prior to the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board at (928) 851-2648 at least (72) hours prior to the scheduled meeting. Facilities are handicapped accessible.

**This notice/agenda was posted on or before February 08, 2018 10:00am at the following locations:  
Bouse Fire Station Bulletin Board, A&C Market, Roadrunner Market, US Postal Office Bulletin Board,  
Booster Hall Bulletin Board, Ocotillo Lodge Bulletin Board**