



Bouse Volunteer Fire District
P.O. Box 155
Bouse, Az. 85325

Board of Directors
Doug Williams (928) 916-4416
John Nault (928) 851-5234
David Boyer (928) 851-5242

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING
FEBRUARY 9TH 2018**

- 1. CALL THE MEETING TO ORDER:** John Nault called the meeting to order at 10:04 am followed by the pledge of allegiance.
- 2. PLEDGE OF ALLEGIANCE:**
- 3. ROLL CALL OF OFFICERS:** Doug Williams (via phone), John Nault and David Boyer (via phone)
- 4. APPROVAL OF MINUTES:**
November 14, 2017 Board Meeting
November 14, 2017 Executive Meeting
December 27, 2017 Board Meeting
January 08, 2018 Board Meeting
January 25, 2018 Special Meeting
**Motion to approve all minutes (JN) seconded
By (DW) motion carried.**
- 5. APPROVE FINANCIAL REPORTS:**
January Bank balances \$156,620.93
Deposits \$5,929.00 Checks cleared \$17,059.15
**Motion to approve all minutes (JN) seconded
By (DW) motion carried.**
- 6. CORRESPONDENCE:** None.
- 7. CHIEF'S REPORT:**
 - Total calls for January were: 34.
 - Submitted a grant to AFG for 2 Cardiac monitors, Will be a 5% match for this grant.
 - The lighting office and bay are complete.
 - Gov.Net is up and running.
 - Volunteers are getting caught up on PCR's.
 - We have received the title for the ambulance.
 - Two new tires were purchased for the attack truck.
 - Rear tires on attack truck are still good.
 - Working on IGA for Arizona State forestry.
- 8. MEDICAL DIRECTOR'S REPORT:** None.
- 9. CALL TO THE PUBLIC:** None.
- 10. OLD BUSINESS:** All items are listed for Discussion/Approval/Disapproval:
 - a) Safer Grant – Waiting for board approval of policy for volunteer stipend this item is on agenda item D. For the new stipend amounts Chief has received verbal approval for changes to grant.

- l) Approve Quote for oil leak repairs on the ambulance
No motion needed paid on Chiefs credit card.
- m) Discuss purchase of Water Tender
Motion to table (DN) seconded (DW) Vote Aye 3 Nay 0 Motion carried
- n) Discuss Promissory Note for former volunteer that will be returning to the district to volunteer
Motion to table until Derek returns to volunteer (JN) seconded (DW) Vote Aye 3 Nay 0 Motion carried.
- o) Set date & time for Budget Workshop **Work shop set for 2/20/18 8:00am**
- p) TOTAL February Gross Salary for Chief Novak \$3,000.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- q) TOTAL January Gross Stipend Payroll for Volunteers \$ 4,360.00
Gross stipend billable to Safer grant \$ 2,986.00. Gross stipend paid from General Fund \$ 1,374.00
Total Employer taxes due for February: \$ 563.04
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.

12. REPORTS:

- A. Committee Reports:
1. Inventory Committee: *no report*
 2. Vehicle Maintenance Committee: *no report discussed in chief report.*
 3. Policy Committee: *no report*
 4. Building Committee: **Renee R Hedges knows of a local architect and will get with chief. Chief will be contacting the County regarding an office conversion to living quarters**

13. CALL TO THE PUBLIC: NONE

14. BOARD MEMBER COMMENTS: NONE

15. SET TIME AND DATE OF NEXT MEETING: MONDAY MARCH 12, 2018 12:00 PM

16. ADJOURN: 11:10 AM

MINUTES WEREN TAKEN BY AUDIO RECORDING AND TRANSCRIBED ON MARCH 04, 2018 BY SHERRIL ANDERSON, AND BECKY LOWE. THESE MINUTES ARE A SYNOPSIS OF THE RECORDING OF THE MEETING AND NOT A WORD FOR WORD TRANSCRIPTION.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE: 4-24-18

SIGNED: 

- b) Board request for notification on status of Incident Reports - are they up-to-date?
Now that internet is working volunteers should be able to complete reports.
- c) Discuss hire of Clerical Assistant for district, approve job description & pay
Motion to approve at \$10.50 hr. made by (DW) seconded By (DB) motion carried
- d) Approve Volunteer Pay Stipend revision
Motion to approve effective February 1st, made by (DW) seconded By (DB) motion carried.
- e) Approve Fire Chief contract revision
Motion to approve effective February 1st, made by (DW) seconded By (DB) motion carried.

11. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:

All items are listed for Discussion/Approval/Disapproval

- a) **Consent Agenda Items:**
(3959-Support Payment Clearinghouse \$ 228.71), (3960-APS \$ 262.30),
(3961-G & S Remodeling & Electric-material deposit \$ 1,060.62),
(3962-National Bank of AZ \$1,000.00), (3963-Avra Valley Fire District \$ 2,000.00),
(3964-Wells Fargo Bank \$ 1,043.85), (3965-Hal Purcell III \$ 60.00),
(3966-Support Payment Clearinghouse \$ 457.42), (3967-Verizon \$ 61.18),
(3968-Frontier \$ 132.90), (3969-APS \$ 217.06), (3970-IMD \$ 365.00),
(3971-Ocotillo Lodge \$ 400.00), (3972-Bountree \$ 819.62), (3973-United Fire \$ 1,344.47),
(3974-Growers Oil \$ 784.15), (3975-Davis Building Supply \$ 31.49), (3976-Praxair \$35.17),
(3977-Galls \$ 49.07), (3978-Parker Auto Parts \$ 13.31), (3979-Fisher Wireless \$ 70.00)
(3980-W.S. Darley \$ 301.40), (3981-Parker Accounting Services \$ 121.96)
Total \$ 10,859.68 Motion to approve (DB) seconded (DW) Vote Aye 3 nay 0 Motion carried.
- b) Invoice from G & H Remodeling & Electric in the amount of \$ 1,060.62
Motion to approve payment of \$1344.03 (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- c) Invoice from La Paz Regional Hospital in the amount of \$ 150.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- d) Invoice from Parker Pest Control in the amount of \$ 50.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- e) Invoice from VFIS of AZ in the amount of \$ 131.50
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- f) Invoice from VFIS of AZ in the amount of \$ 1,571.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- g) Invoice from CopperPoint in the amount of \$ 1,694.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- h) Invoice from Justin Duke in the amount of \$ 535.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- i) Invoice from Brian's Fire Apparatus Repair in the amount of \$250.00
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- j) Mileage reimbursement to John Novak in the amount of \$ 275.77
Motion to approve (DW) seconded (DB) Vote Aye 3 Nay 0 Motion carried.
- k) Approve Quote from Cascade Fire Equipment Company in the amount of \$ 625.00
Motion to table (DB) seconded (DW) Vote Aye 3 Nay 0 Motion carried