

Corrected
7/26/18

Bouse Volunteer Fire Department Board Minutes

July 11, 2018

Meeting was called to order at 5 PM by Dave Boyer, chairman. Jim Pontious in attendance. John Novak, Fire Chief, in attendance.

Appointment to fire board to fill the vacancy left by John Nault: John Newman nominated for position. Jim made the motion to accept John Newman as new member of the board, Dave Boyer second the motion, John Newman accepted as new board member. John Novak, Fire Chief, did the oath of office for John Newman and he took his position on the board.

Approve and adopt the FY 2018/2019 budget: Jim Pontious made the motion to adopt and approve budget for 2018/2019, Dave Boyer seconded, motion approved.

Discuss and authorize sale of Ford expedition: John Novak stated regulations for sale of vehicle per Arizona and federal regulations. The vehicle needs to be published to the public for sale, suggested price \$4,000 AS IS, on Craig's List for specific companies. All proceeds to go to the general fund unless specified by fire board. Agreed to be placed in general funds upon sale to be used for pending improvements and remodel of building. Jim Pontious made the motion to accept proposal of sale, Dave Boyer seconded, motion passed.

Approve the amended floorplan for the office renovation; phases of construction: John Bennett gave report on building committee findings and discussion. Requiring estimate for plumbing electrical and building materials for further discussion. John Novak will apply for permits from State fire Marshall and County manager. Committee discussed opening to public for help for destruction of current inside building and preparation for remodel of crew quarters and Fire Chief office. Jim Pontious made the motion to accept, Dave Boyer seconded motion, motion approved.

Approve the minutes from the following meetings: April 10, 2018, April 24, 2018, May 8, 2018, June 4, 2018, June 12, 2018. Jim Pontious made the motion to approve all minutes, Dave, seconded motion, motion approved.

Discuss job descriptions for the position of Fire Chief and administrative assistant: It was recommended to table this discussion for executive session to amend job description for Fire Chief. Also recommend to research job description for administrative assistant. Suggestion was made by Jim Pontious to put out application request for position in order to get assistant active for Fire Chief and Fire board. Jim Pontious proposed future workshop to accomplish bringing fire district back into

compliance with regulations scheduled for June 23, 2018 at 2:00PM. John Newman seconded motion, motion approved.

Fire Chief, John Novak, said he had gotten a request for an itemized list of all equipment and repairs/replacement parts from January 2018 to date by George Nault.

Next meeting scheduled for August 14, 2018 at 12:00pm.

No further business meeting adjourned at 5:43 PM.