

Chief Novak

6/12



Bouse Volunteer Fire District

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Fire Board Members: Chairman – Doug Williams, Board Member – John Nault, Board Member – David Boyer

John D. Novak – Fire Chief

Notice of a public meeting of the Bouse Volunteer Fire District board of directors:

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Bouse Volunteer Fire District Board of Directors and to the general public, that the Bouse Volunteer Fire District will hold a **Meeting** open to the public:

Tuesday June 12th, 2018 at 12:00 pm at 44031 Plomosa Road #4.

The Agenda for the meeting is as follows:

- ✓ 1. Call the meeting to order:
- ✓ 2. Pledge of allegiance:
- ✓ 3. Roll call of officers: John Nault and David Boyer P
- 4. Approval of minutes: None
- 5. Approve financial report: May 2018 P
- ✓ 6. Correspondence:
- ✓ 7. Chief's Report:
- 8. Call to the Public: *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but not take action. Therefore, action taken as a result of public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*
- 9. Old business:
 - P a) Paperwork assistance. Carolyn Glenn helped with the paperwork and getting the billing submitted to the accountant last month and this month. She has offered to volunteer her time to continue to do that, in addition to transcribing the meeting recordings, until the Fire Board has elected a Clerk from within its ranks. Given her work history of doing accounting for her family's business, as well as medical transcription, she is very qualified for these duties.
- 10. New Business, discussion and action calendar:
All items are listed for Discussion/Approval/Disapproval
Consent Agenda Items:

For Emergencies Call 911
For Non-Emergencies Call 928-669-2281

- P a) Acceptance and authorization of the attached monthly expense report for April 2018. Documentation and Warrants for these expenses are included as an attachment.
Total: \$ 8,232.38
- P b) Total payroll for volunteer stipends and fire chief salary: **\$4,735.28**
- c) Board members appointment to fill the vacancy left by retiring board Chairman Doug Williams. *Jim Pentlow to Board*
- ~~d)~~ Formation of a citizens committee to nominate an appointment to fill the fire board vacancy. (It is the Fire Chief's recommendation that each board member select an even number of candidates for the committee, with the Fire Chief being the Chair, and the odd number member.
- P e) Contract with La Paz County for the long-term use of the office for crew's quarters.
- f) Set date and time for budget hearing. *- vote on budget in July*
- P g) Policy for hiring new members.

Executive sessions are generally closed discussions of a Board of Directors that may include invited attendees such as the Fire Chief and/or certain staff members. These sessions can occur at the end of a board meeting or separate from a board meeting if no formal actions are to be taken. Executive sessions can be a useful tool for a board for addressing sensitive legal and/or personnel matters.

Motion made to move into Executive Session for the following reason or agenda item #: _____

Motion seconded:

During meeting:

After meeting:

General Meeting time out: _____

Return time from Executive Session: _____

If the Bouse Fire Board needs to go into executive session it is done at this time and should be to address only agenda items listed above (if any).

12. Reports:

- A. Committee Reports:
- ~~1.~~ Inventory Committee
 - ~~2.~~ Vehicle Maintenance Committee
 - ~~3.~~ Policy Committee
 - ~~4.~~ Building Committee

Hiring a Secretary

~~13. Call to the Public:~~

~~14. Board Member comments:~~

15. Set Date and Time of next meeting: Tuesday July 10th, 2018 at 12:00 pm.

16. Adjourn:

Please note this tentative agenda may be changed prior to the scheduled meeting. Anyone interested in obtaining a copy of the final agenda for the meeting should contact the Clerk of the Board at (928) 851-2648 within twenty-four (24) hours prior to the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board at (928) 851-2648 at least seventy-two (72) hours prior to the scheduled meeting. Facilities are handicapped accessible.

This notice/agenda was posted on or before *June* ~~May 7~~, 2018 at 1:00 PM at the following locations: Bouse Fire Station bulletin Board, Roadrunner Market, US Post Office Bulleting Board & Ocotillo Lodge Bulletin Board.