



Bouse Volunteer Fire District  
P.O. Box 155  
Bouse, Az. 85325

Board of Directors  
Doug Williams (928) 916-4416  
John Nault (928) 851-5234

## MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING

**Monday March 12<sup>th</sup>, 2018 at 12:00 pm at 44-031 Plomosa Rd. #4**

- 1. CALL THE MEETING TO ORDER.** John Nault called the meeting to order at 12:02pm
- 2. PLEDGE OF ALLEGIANCE.** All in attendance participated.
- 3. ROLL CALL OF OFFICERS.** Doug Williams (via phone), John Nault and David Boyer (present).
- 4. APPROVAL OF MINUTES.** February 09, 2018 Board meeting. Motion approve all minutes (JN)  
seconded by (DB) all in favor motion carried
- 5. APPROVE FINANCIAL REPORT.** February 09, 2018  
Motion to accept financial report as written (JN)  
Seconded by (DB) all in favor motion carried.
- 6. CORRESPONDENCE:** NONE.
- 7. CHIEFS REPORT:** See Attached report,
- 8. CALL TO THE PUBLIC:** Suggestion to put cameras at the fuel station to prevent theft.
- 9. OLD BUSINESS:** NONE.
- 10. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:**
  - a) **Consent Agenda Items:**  
(390010-Support Payment Clearinghouse \$ 457.42),  
(390011- Wells Fargo Bank \$1783.36),  
(390018-Ocotillo lodge \$400.00), (390019-Parker Auto Parts \$939.25),  
(390020-United Fire \$1012.42) (390021-Verizon \$ 92.17), (390022- APS 197.66),  
(390023- Frontier \$132.90), (390024- Parker Pest \$50.00),  
(390025 -Parker Accounting Service \$151.80), (390026- Praxair Distribution, Inc. \$170.03)  
(390027- Bountree Medical \$1344.73), (390028 -Virtual ER \$365.00),  
(390029- Nathan A Lewis \$400.00), (390030- National Bank of AZ \$3813.22).  
**February Total \$ 11309.36**  
(DW) Motion to approve Consent Agenda Items with exception of check #390019 for item amount to be changed due to credit on account , seconded by (DB) all in favor and motion carried
  - b) Total Salary for Chief Novak \$3,000.00  
**Motion to approve (DB) seconded by (DW) all in favor motion carried**
  - c) Total Payroll for ADM Secretary \$206.43  
**Motion to approve (DB) seconded by (DW) all in favor motion carried**
  - d) Total Stipend Payroll for Volunteers \$2257.08  
**Motion to approve (DB) seconded by (DW) all in favor motion carried**
  - e) Total Employer taxes due for February: \$841.76  
**Motion to approve (JN) seconded by (DW) all in favor motion carried**
  - f) D/A, IGA with Arizona Forestry.  
**Motion to approve (DW) seconded by (DB) all in favor motion carried**
  - g) D/A, State Surplus application.  
**Motion to submit application (DB) seconded by (JN) all in favor motion carried**



## 10. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR: CONTINUED

- h) D/A, Paying for Chiefs 5<sup>th</sup> wheel to be moved to Bouse, install outside RV plug.  
**RV plug approved already.**  
(JN) Motion for Chief to pay for own move.  
(Chief Novak) It costs \$450.00 to move and I'm asking the board to approve the cost to move it.  
(DW) I think we need a motion on the table for discussion.  
(DB) I make a motion for a on table discussion.  
(JN) seconded the motion.  
(DW) If you have discussion on it let's hear it.  
(JN) I'm good with helping set up the trailer and everything else. But I think he can pay to have it hauled here.  
(DB) I'd like to assist with getting it moved, it will save department money, him having a place to stay here vs paying to stay at the Ocotillo Lodge.  
(JN) We put a lot of money into having power for him to stay here.  
(DB) Fact of the matter is that we are paying Ocotillo Lodge \$400 months for lodging, and this is a one-time cost.  
(DW) Will we still be paying lodging when other staff members are on shift?  
(Chief Novak) Anyone on shift can stay in the trailer.  
(DW) Does anyone have a truck that pulls a 5<sup>th</sup> wheel? I'm ready to vote.  
**VOTE: (JN) nay (DB) yes (DW) nay Motion to move 5<sup>th</sup> wheel, not carried.**
- i) D/A, Foam system and tank for squad.  
**Motion to put foam on truck (JN) Seconded by (DW) all in favor motion carried.**  
**Motion to accept \$1500 for foam to squad tank (JN) Seconded by (DB) all in favor motion carried.**
- j) D/A, Having squad painted. (JN) we will look into it more later. No action taken.
- k) D/A, Invoices for architect \$3500. For invoicing EST of building. Motion to table invoice (JN)  
**Seconded (DW) all in favor. motion carried.**
- l) D/A, Having Cab Painted on rescue. (JN) Motion to table, Seconded (DW) all in favored, motion carried
- m) D/A, New tires for rescue (JN) need estimate table for Agenda. No action taken
- n) D/A, MOU with school purchasing fuel from fire district. Bouse Elementary School Superintendent speaking to request bringing MOU back. (DW) request workshop (JN) request workshop table for further discussion.
- o) D/A, Selling the expedition. (JN) Table move on. No motion, action taken
- p) Set date and time for phone review and audit. (JN) Monday 03/19/18 at 12:00pm. Discussion with no motion.

## 11. REPORTS:

- A. Committee Reports:
1. Inventory Committee: No report.
  2. Vehicle Maintenance Report: Water tender up at 100%.
  3. Policy Committee: No report.
  4. Building Committee: Chief Novak submitted detailed letter to Duce Minor  
Pending decision.

**12. CALL TO PUBLIC:** Has anyone looked into economic assistance grant for building (Chief Novak) yes.

Are blue prints for building ready (Chief Novak) yes.

**13. BOARD MEMBER COMMENTS:** (JN) John Newman agreed to join our Board when someone steps down.

**14. SET TIME AND DATE OF NEXT MEETING:** TUESDAY APRIL 10, 2018 12:00PM

**15. ADJOURN:** (JN) meeting adjourn at 1:15pm

MINUTES WERE TAKEN BY AUDIO RECORDING AND TRANSCRIBED ON APRIL 4, 2018  
BY BECKY LOWE. THESE MINUTES ARE A SYNOPSIS OF THE RECORDING OF THE MEETING  
AND NOT A WORD FOR WORD TRANSCRIPTION.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE: 4-28-18

SIGNED: 