

# Bouse Volunteer Fire District Minutes

## August 25, 2018

The meeting was called to order at 10:19 AM

**Roll call of officers:** David Boyer, chairman, Jim Pontious, clerk, John Newman, treasure, all present with Fire Chief John Novak present by phone.

Approval of minutes for the meeting on August 15, 2018. Jim Pontious made the motion to accept minutes as presented, John Newman seconded the motion, minutes approved.

**Old business:** Jim Pontious and John Newman went to Parker accounting and spoke with Connie regarding change from their service to Ironwood accounting effective October 1, 2018. Parker accounting request letter regarding the cancellation of service along with thumb drive for account back up as of September 30, 2018. Letter stating also reason for change. John Novak will get letter ready to be taken along with thumb drive to Parker accounting.

Electrical drawing for the remodel will be submitted to La Paz County and a drawing for the plumbing by John Bennett. John Bennett had talked to a second plumber for another bid but has not yet received second bid on plumbing. It was stated that when these drawings are submitted to La Paz County for approval then one permit would be issued that covers all and that these drawings would be submitted while waiting for second quote on plumbing. Copies to be given to the Fire Chief, John Novak. Also stated in meeting the requirement for all electrical and plumbing must be done by a licensed and bonded contractor.

The contract for Ironwood accounting to be held over for next meeting September 11, 2018.

**New business:** Chief Novak requests a line item in the budget for the Community Outreach Coordinator as public relations. Jim Pontious made the motion to accept this line item for the new community outreach coordinator. John Newman seconded the motion with a modification that her budget for this service would be \$1000 under the public relations budget item. Jim Pontious second this new motion, motion approved.

Jim Pontious discovered that the \$1000 donation check that was deposited to Chase bank needs to be retrieved and taken to the La Paz county treasurer for proper notation through the treasurer's office for the Bouse Volunteer Fire District. He had a long discussion with Mary at the La Paz County Treasurer office regarding this money and will be correcting this error.

Approval of job description for the community outreach coordinator was discussed and Vonnie Harmon will be the new community outreach coordinator. She briefly described her perception of what needed to be accomplished to get the community more involved with the fire district and what they have done in the past. She stated that it's 100% legwork on the part of everyone to make it successful. The motion was made to table the job description for the next meeting.

Approval for the listing of the White Engine after passing pump test for a minimum bid of \$25,000. John Newman made the motion to accept the approval for the white engine to be sold, Jim Pontious seconded the motion, motion approved

**Call to public:** John Bennett question why the flags weren't flying at the fire station. John Novak stated that the flags were not fit to be put up and that new ones needed to be acquired. John Bennett also asked if there was a specific flag that would represent Bouse fire department. Could the flags be ordered? John Novak, Fire Chief, will check into this matter.

**Board member comments:** John Newman had a question regarding the Credit Card application for John Novak, Fire Chief, to replace the current credit card through Wells Fargo Bank. Jim Pontious stated that the National Bank of Arizona requests a current list of authorized people for Bouse Volunteer Fire District. John Novak, Fire Chief, stated he would include the list when he turned in the application for the new credit card.

**Fire Chief/Community Outreach Coordinator comments:** Fire Chief John Novak appreciates the chance to establish this new fire department liaison. Vonnie Harmon has previous experience in dealing with public and has some great ideas to involve the community.

**Next meeting is set for September 11, 2018 at 12:00pm (noon)**

**Meeting was adjourned at 10:56 AM.**