



Bouse Volunteer Fire District

27716 Frame Avenue, P.O. Box 155, Bouse, Arizona 85325

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Fire Board Members: Chairman – David Boyer, Clerk – Jim Pontious, Board Member –John Newman

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Bouse Volunteer Fire District Board of Directors and to the general public, that the Bouse Volunteer Fire District will hold a **Special Meeting** open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any items listed on the agenda,*

February 12, 2019 12:00pm at 27716 Frame Avenue.

The Agenda for the regular meeting is as follows:

- 1. Call the meeting to order:**
- 2. Pledge of allegiance:**
- 3. Invocation:** – Pastor Ted Finkbiener
- 4. Roll call of officers:** Chairman David Boyer Clerk Jim Pontious Treasurer John Newman
- 5. Approval of minutes:** January 26, 2019 Board Meeting.
Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A
- 6. Approval of financial report:** January 8, 2019
Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A
- 7. Correspondence:**
- 8. Fire Chief's report:** See attached report.
- 9. Captains report:** See attached report

Call to the public. *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but not act beyond directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

Unfinished Business: All items are listed for Discussion/ Approval/ Disapproval.

- a. Revisit inventory status.
- b. Discuss, outside dusk – dawn lights.
- c. Revisit Consultant / Captain Caflisch salary of \$2500.00 a month, on a performance based rate and schedule. Define performance, rate and schedule.

10. New Business, DISCUSSION AND ACTION CALENDAR:

All items are to be considered for Discussion/Approval/Disapproval

- a. Review Tax Levy Limit.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- b. Appoint Budget Committee and set date for Budget Workshop.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- c. Appoint Rose Acre Annexation Committee.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- d. Reimbursement to John Newman **\$42.51** Receptacle for generator.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- e. Reimbursement or Mileage to John Cafilisch **\$215.18** for travel to AFDA, Pick up Router & Glucometer.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- f. Reimbursement to Rob Lowe **\$86.93** for EMT lock drug box & tiles for women's bathroom ceiling

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- g. Reimbursement to Tomas Mejia **\$10.00** fingerprint card.

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

13. Consent Agenda Items:

- a. Acceptance, Authorization of **MONTHLY EXPENSE REPORT** from **01/01/2019** through **01/31/2019**

Documentation and Warrants for these expenses can be reviewed in a Monthly Budget file in the Fire District office. They were reviewed by Chief Harmon and Clerical Assistant Becky Lowe.

Authorization for these expenses pending approval by the Fire Board. **TOTAL \$ 11737.93**

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- b. **Total Budget Payroll** for Administrative Chief, including taxes **\$ 576.00**

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- c. **Total Budget Payroll** for Administration Secretary, including taxes **\$ 609.00**

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

- d. **Total Budget Salary** John Novak including taxes **\$ 3000.00**. January 2019 final paycheck

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

TOTAL BUDGET PAYROLL \$ 4185.00

- e. **Total Stipend payroll** for Volunteers, including taxes **\$ 3956.25**

Motion: Second: DB: Y/N/A JP: Y/N/A JN: Y/N/A

Executive sessions are generally closed discussions of a Board of Directors that may include invited attendees such as the Fire Chief, certain staff members and/or legal counsel. These sessions can occur at the end of a board meeting or separate from a board meeting if no formal actions are to be taken. Executive sessions can be a useful tool or a board for addressing sensitive legal and/or personnel matters.

Motion made to move into Executive Session for the following reason or agenda item #

Motion seconded by:

Executive Session during meeting:

Executive Session after meeting:

Time board meeting was ended for Executive Session:

Return time from Executive Session:

If the Bouse Fire Board needs to go into Executive Session, it is done at this time and should be to address only agenda items listed above.

14. Reports:

A. Committee Reports:

1. Policy Committee: Revisit & Revise Policy Manual.
2. Building Committee

15. Board Member Comments:

16. Fire Chief Comments:

17. Set Date and Time of Next Meeting:

18. Adjourn:

- Please note this tentative agenda may be changed prior to the scheduled meeting
- The final agenda will also be posted on the Bouse Fire District Website: www.bouseazfd.com
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Anyone interested in obtaining a copy of the final agenda for the meeting should contact the Clerk of the Board at (928) 851-2648 within twenty-four (24) hours prior to the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board at (928) 851-2648 at least seventy-two (72) hours prior to the scheduled meeting. Facilities are handicapped accessible.

Any persons wishing to see an itemized list of the warrants paid, may make an appointment with the Clerical Assistant by calling (928) 851-2648.

This agenda was posted on 02/09/2019, at the following locations:

1. Bouse Fire District website: www.bouseazfd.com
2. Bouse Fire Station notice cabinet. (Frame Avenue door)
3. U.S.P.S notice cabinet.
4. Bouse Booster Hall notice board.

***For Emergencies Call 911
For Non-Emergencies Call 928-669-2281***