



**Bouse Volunteer Fire District**

P.O. Box 155  
Bouse, Az. 85325

**Board of Directors**

Chairman - David Boyer (928) 851-5242  
Clerk - Jim Pontious (360) 921-5799  
Treasurer - John Newman (801) 361-6567

**MINUTES OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**  
**Tuesday February 12, 2019, 12:00 pm at 26613 Frame Avenue, Bouse AZ 85325**

- 1. CALL THE MEETING TO ORDER.** David Boyer called the meeting to order at 12:05pm
  
- 2. PLEDGE OF ALLEGIANCE.** All in attendance participated.
  
- 3. INVOCATION.** None
  
- 4. ROLL CALL OF OFFICERS.** David Boyer, Present - Jim Pontious, Present - John Newman, Present.
  
- 5. APPROVAL OF MINUTES.** (JN) Moved to approve minutes of January 26, 2019 Board Meeting.  
Seconded by (JP). Motion carried unanimously.
  
- 6. APPROVE FINANCIAL REPORT.** (JP) Moved to accept financial report of  
January 8, 2019 as presented. Seconded by (JN) Motion carried unanimously.
  
- 7. CORRESPONDENCE:**
  - a) Board Members need to review and sign letter or termination to John Novak. (JP) For the record read the letter out loud to the public. All Board members signed letter to be sent Certified Mail. And John Novak's final check amount will be determined after all BVFD property has been returned. And all moneys owed to BVFD has been satisfied.
  
- 8. CHIEFS REPORT:** See Attached report.
  
- 9. CAPTAINS REPORT:** See attached report. It was requested if Chief can check insurance policy regarding  
Windshield replacement.

**10. CALL TO PUBLIC:** ReNea Hedges brought in a painting to share. It was painted by a community member and donated to the Women's Auxiliary raffle that is being held for the BVFD in March.

**11. UNFINISHED BUSINESS:**

- a. **Revisit** inventory status. Captain Caflisch is still currently working on BVFD inventory. In the process of verifying items and applying asset tags to functional equipment after determined condition and use.
- b. **Discussion** of outside Dusk/ Dawn lights John Newman offered to install lights with permission to purchase lights. **(JP) Motion** to authorize purchase of new lights to be installed **(JN) Second** all in favor motion carried.
- c. **Revisit** Consultant / Captain Caflisch Salary per performance based rate and schedule definition. **(DB) Moved** to table till next board meeting on February 23 2019.

**12. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR:**

a) *Consent Agenda Items:*

- *Accept, authorization of monthly expense report from 01/01/2019 through 01/31/2019. Documentation and Warrants for these expenses can be reviewed in a Monthly Budget file in the Fire District office. They were reviewed by Chief Harmon and Clerical Assistant Becky Lowe. **TOTAL \$ 11737.93.***
- ***Budget Payroll for Admin Chief, including taxes \$576.00***
- ***Budget Payroll for Admin Secretary, including taxes \$609.00***
- ***Stipend payroll for Volunteers \$3956.25***  
***(JN) Motion to accept (JP) Second motion carried unanimously.***
- ***Salary for Chief Novak January 2019 final paycheck including taxes \$3000.00 (JP) Motion to not pay until all questions of accountability are answered. Contact attorney to determine legality's of holding check till investigation of credit card debt is satisfied. (JN) Second motion carried unanimously***

b) **Review Tax Levy Limit.** Table till next Board Meeting.

c) **Budget** Committee Workshop dates will be set at next Board meeting on February 23 2019.

d) **Recommended Rose Acre Annexation Committee,** John Bennet, Jim Pontious, John Caflisch, and Robert Lowe. Rose Acres Annexation will be tabled for discussion in future Board meetings.

e) **Reimbursements** to John Newman, Receptacle for Generator **\$42.51**  
John Caflisch, Mileage **\$215.18**  
Rob Lowe EMT drug lock box, and Ceiling tile **\$86.93**  
Tomas Mejia Fingerprint card **\$10.00**  
**(JP) Motion** to approve Reimbursement's **(DB) Second** Motion carried unanimously

**13. REPORTS:** A. Committee Reports:

1. Policy Committee: None.
2. Building Committee: None.

**14. BOARD MEMBERS COMMENTS: None**

**15. SET TIME AND DATE OF NEXT MEETING:**

**SATURDAY FEBRUARY 23, 2019 AT 10:00AM**

**16. ADJOURN:** (DB) meeting adjourn at 2:36pm

MINUTES WERE TAKEN BY AUDIO RECORDING AND TRANSCRIBED ON FEBRUARY 15, 2019  
BY BECKY LOWE. THESE MINUTES ARE A SYNOPSIS OF THE RECORDING OF THE MEETING  
AND NOT A WORD FOR WORD TRANSCRIPTION.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE:

SIGNED: