



Bouse Volunteer Fire District

27716 Frame Avenue, P.O. Box 155, Bouse, Arizona 85325

928-851-2648 (office) 928-851-1140 (fax)

bousefirechief@hotmail.com

Fire Board Members: Chairman – David Boyer, Clerk – Jim Pontious, Board Member –John Newman

Notice of a public meeting of the Bouse Volunteer Fire District board of directors:

*Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Bouse Volunteer Fire District Board of Directors and to the general public, that the Bouse Volunteer Fire District will hold a **Special Meeting** open to the public. The Governing Board reserves the right to move into executive session for legal advice with its attorneys, in person or by telephone, for any items listed on the agenda,*

Tuesday March 12, 2019 at 12:00 pm at 27716 Frame Avenue.

The **Agenda** for the regular meeting is as follows:

1. Call the meeting to order:

2. Pledge of Allegiance:

3. Invocation: – Pastor Ted Finkbiner

4. Roll call of Officers: Chairman David Boyer Clerk Jim Pontious Treasurer John Newman

5. Approval of Minutes: Saturday February 23, 2019 Board Meeting.

Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A

6. Approval of Financial Report from 01/01/2019 Through 01/31/2019

Presented on February 12, 2019 Board Meeting

Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A

7. Correspondence:

8. Fire Chief's Report: See attached report.

9. Captains Report: See attached report.

10. Request Executive Session:

- To discuss Wages and Salary.
- Admin Procedures.

Executive sessions are generally closed discussions of a Board of Directors that may include invited attendees such as the Fire Chief, certain staff members and/or legal counsel. These sessions can occur at the end of a board meeting or separate from a board meeting if no formal actions are to be taken. Executive sessions can be a useful tool or a board for addressing sensitive legal and/or personnel matters.

Motion made to move into Executive Session for the following reason or agenda item # **10**.

Motion seconded by:

Executive Session during meeting:

Executive Session after meeting:

Time board meeting was ended for Executive Session:

Return time from Executive Session:

If the Bouse Fire Board needs to go into Executive Session, it is done at this time and should be to address only agenda items listed above.

Call to the public. *This is the time for the public to comment. Members of the Board may discuss items that are not on the agenda but not act beyond directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.*

11. Unfinished Buisness: All items are listed for Discussion/ Approval/ Disapproval.

- a. **Revisit** Consultant / Captain Cafilisch salary of \$2500.00 a month, on a performance based rate and schedule. Define performance, rate and schedule.
- b. Review Tax Levy Limit:
- c. Chief present purposed Volunteer POC.
- d. **Discuss** Ironwood Accounting:
- e. Inventory status:

12. New Business, DISCUSSION AND ACTION CALENDAR:

All items are to be considered for Discussion/Approval/Disapproval

- a. Approve quote for Advanced Pluming to install shower, hot water heater, and lines. **\$4686.08**
Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A
- b. Approval of Fire Chief Job Description, to be posted on website and advertised.
Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A

13. Consent Agenda Items:

- a. **Acceptance, Authorization of Monthly Budget Expense Report** from **02/01/2019** through **02/28/2019**
Documentation and Warrants for these expenses can be reviewed in a Monthly Budget file in the Fire District office. They were reviewed by Chief Harmon and Clerical Assistant Becky Lowe. Authorization for these expenses pending approval by the Fire Board.
TOTAL \$ 8073.01
Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A
- b. **Total Salary** for Captain Cafilisch, including taxes \$ **2500.00**
- c. **Total Payroll** for Administrative Chief, including taxes \$ **1093.56**
- d. **Total Payroll** for Administration Secretary, including taxes \$ **424.83**
For a Grand Payroll TOTAL \$ 4018.39
Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A
- e. **Total Stipend** for Volunteers, including taxes. **TOTAL \$ 3333.75**
Motion: DB: Y/N/A JP: Y/N/A JN: Y/N/A

14. Reports:

A. Committee Reports:

- 1. Policy Committee:
- 2. Building Committee:
- 3. Budget Committee:
- 4. Rose Acre Annexation Committee

15. Board Member Comments:

16. Fire Chief Comments:

17. Set Date and Time of Next Meeting:

18. Adjourn:

- Please note this tentative agenda may be changed prior to the scheduled meeting
- The final agenda will also be posted on the Bouse Fire District Website: www.bouseazfd.com
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Anyone interested in obtaining a copy of the final agenda for the meeting should contact the Clerk of the Board at (928) 851-2648 within twenty-four (24) hours prior to the meeting.

Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board at (928) 851-2648 at least seventy-two (72) hours prior to the scheduled meeting. Facilities are handicapped accessible.

Any persons wishing to see an itemized list of the warrants paid, may make an appointment with the Clerical Assistant by calling (928) 851-2648.

This agenda was posted on Saturday March 9, 2019 at the following locations:

1. Bouse Fire District website: www.bouseazfd.com
2. Bouse Fire Station notice cabinet. (Frame Avenue door)
3. U.S.P.S notice cabinet.
4. Bouse Booster Hall notice board.

***For Emergencies Call 911
For Non-Emergencies Call 928-669-2281***