



**Bouse Volunteer Fire District**

P.O. Box 155

Bouse, Az. 85325

**Board of Directors**

Chairman - David Boyer (928) 851-5242

Clerk - Jim Pontious (360) 921-5799

Treasurer - John Newman (801) 361-6567

**\*\*MINUTES\*\***

**OF THE BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING**

**April 9, 2019, 12:00 pm at 27716 Frame Avenue, Bouse AZ 85325**

- 1. CALL THE MEETING TO ORDER:** David Boyer called the meeting to order at 12:00 pm.
- 2. PLEDGE OF ALLEGIANCE:** All in attendance participated.
- 3. INVOCATION:** All in attendance participated.
- 4. ROLL CALL OF OFFICERS:** David Boyer, Present - Jim Pontious, Present – John Newman, Present.
- 5. APPROVAL OF MINUTES:** Jim Pontious moved to approve the March 12, 2019 Board Meeting and the March 23, 2019 Special meeting. John Newman seconded motion carried unanimously.
- 6. APPROVAL OF FINANCIAL REPORT:** John Newman moved to approve financial report from 03/01/2019 through 03/31/2019 as presented. Jim Pontious seconded, motion carried unanimously.
- 7. CORRESPONDENCE:** None.
- 8. FIRE CHIEF REPORT:** See attached report.
- 9. CAPTAINS REPORT:** See attached report.
- 10. FIRE AUXILIARY REPORT:** None.
- 11. CALL TO PUBLIC:** John Bennet, shared that it was very nice to see the recent activity at the Fire Department.
- 12. UNFINISHED BUSINESS:**
  - a. John Newman** presented the **New Revised Tax Levy Limit** Worksheet. **Jim Pontious** moved to accept the report as written. **John Newman** seconded motion carried unanimously.
  - b. Chief Harmon** presented the **Volunteer POC Proposal information**, requested from Jim Pontious at last Board meeting to make a decision as to whether it was legal to adopt a **POC** policy for our Volunteer fire fighters to respond to an emergency call if they are not currently on the clock or schedule. The information included that it is legal to adopt **POC** and create a policy, staff will have to file a **1099** for that pay at the end of the year. **John Newman moved** to approve **POC** as written and retro pay beginning March 13<sup>th</sup> 2019. **David Boyer seconded. Jim Pontious Nay**, due to the fact he is still concerned about the legality of creating a disability insurance issue. Motion carried by majority vote.
  - c. Inventory** is still in progress and will be completed and presented at next month Board Meeting.
  - d. Ironwood Accounting** tabled until the next Board Meeting.

- e. **Approval** of fire **Chief Job** description: **Jim Pontious moved** to accept Fire Chief Job Description **John Newman seconded** motion carried unanimously. **Jim Pontious Moved** to terminate Fire Chief add for hire on April 20<sup>th</sup> 2019, and requested a **Special Meeting with Executive Session** to interview new applicants held on Sat April 27, at 10:00 am. John Newman seconded motion carried unanimously.
- f. **Update** on Check written to County Line Fire: Chief Harmon addressed this with John Novak and he verbally admitted it.

### **13. NEW BUSINESS, DISCUSSION AND ACTION CALENDAR**

#### **A. Consent Agenda items:**

1. **Accept Monthly Budget** expense report from **03/01/2019 through 03/28/2019** total of **\$9383.45 Jim Pontious** moved to approve as read, **Jon Newman** seconded, motion carried unanimously
2. **Accept Monthly Budget Payroll** total **\$4259.50 Jim Pontious** moved to approve as read, **John Newman** seconded, motion carried unanimously
3. **Accept Stipend Pay** for Volunteers total **\$6295.75 Jim Pontious** moved to approve as read, **John Newman** seconded, motion carried unanimously.

#### **15. REPORTS:** A. Committee Reports:

1. **Policy Committee:** Packets handed out for next policy meeting.
2. **Building Committee:** Improvements in building are in progress. We are waiting on inspection.
3. **Budget Committee:** Met, next meeting will be Sat April 13, 2019 at 10:00am,
4. **Annexation Committee:** No Action next meeting will be held Sat April 20, 2019 at 10:00am.

**16. BOARD MEMBERS COMMENTS:** David Boyer addressed hourly wage for clerical assistant and requested it be added to the next Board Meeting Agenda.

**17. SET TIME AND DATE OF NEXT BOARD MEETING:** May 14, 2019 at 12:00pm

**18. ADJOURN:** (DB) Meeting adjourned at 13:59pm

MINUTES WERE TAKEN BY AUDIO RECORDING AND TRANSCRIBED ON APRIL 11, 2019  
BY BECKY LOWE. THESE MINUTES ARE A SYNOPSIS OF THE RECORDING OF THE MEETING  
AND NOT A WORD FOR WORD TRANSCRIPTION.

MINUTES APPROVED AT THE REGULAR MEETING OF THE BVFD BOARD OF DIRECTORS:

DATE:

SIGNED: