



Bouse Volunteer Fire District
P.O. Box 155
Bouse, AZ. 85325

Board of Directors
Chairman – Paul Martin (928) 375-8070
Treasurer – John Newman (801) 361-6567

BOUSE VOLUNTEER FIRE DISTRICT BOARD MEETING

Meeting Minutes

**Tuesday, January 14, 2025; 10:00 am at 27716 Frame Avenue,
Bouse AZ 85325**

- 1) **CALL THE MEETING TO ORDER:** John Newman called the meeting to order at 10:03 a.m.
- 2) **PLEDGE OF ALLEGIANCE:** All participated.
- 3) **BOARD POSITION ELECTION:** Paul Martin nominated John Newman to be the Treasurer and John Newman accepted. John Newman nominated Paul Martin to be the Chairman of the Board; Paul Martin accepted. A vacancy exists for the position of Clerk of the Board.
- 4) **ROLL CALL OF OFFICERS:** John Newman - Present; Paul Martin - Present.
- 5) **APPROVAL OF MEETING MINUTES:** John Newman moved to approve the Board Meeting Minutes dated December 10, 2024; Paul Martin seconded; motion carried.
- 6) **CORRESPONDENCE:** Received a letter from La Paz County regarding upcoming election for the vacancy on our Board. Election to be held in August, 2025. Tax rate was also received.
- 7) **ADMIN CHIEF REPORT:** Responded to 27 calls in December. 3 public assist; 14 medical assist, 4 Fire, 4 MVA's, 1 animal problem canceled in route. Working on updated filing system. Meet/Greet the Chief scheduled for March 8, 2025 along with Bouse Booster Club, American Legion and VFW. Budget Committee dates to be announced; Audit complete with (2) minor items to be corrected.
- 8) **CHIEF REPORT:** Chief Weatherford Fire training conference coming up; Rescue Unit needs replacing instead of repairing. Chief working on Grant for a replacement vehicles. Chief Chamberlain is working with AMR to get faster response times. AMR currently has (1) hour response time requirement under current contract. Chief is hoping to get replacement monitors from area fire stations for BVFD. Suggestion to have the Board convene for Budget review after all the numbers have been compiled to streamline the process.
- 9) **CALL TO PUBLIC:** None
- 10) **UNFINISHED BUSINESS:** Paul Martin motioned to table the Audit until the Auditor correspondence is completed; John Newman seconded. Motion passed.
- 11) **NEW BUSINESS, DISCUSSIONS AND ACTION CALENDAR:** Consent Agenda Items:
 - 1) **Acceptance & Authorization of Monthly Expenses** for the month of December 1, 2024 through December 31, 2024. Monthly for documentation and warrants of monthly expenses and reviewed. Documentation to be filed in the Fire District Office. Paul Martin moved to approve said expenses; John Newman seconded; motion carried.
 - 2) **Discuss/Approve Salary for Administrative Chief and Secretary, Payroll & POC's for Volunteers;** Paul Martin moved to approve Administration Chief and Secretary Salary and Payroll, POC's for the month of December 1, 2024 through December 31, 2024 for Volunteers; John Newman seconded; motion carried.
 - 3) **Discuss/Approve:** Expenses for Paul Martin and Tammy Earnest for mandatory AFDA Conference Classes in Laughlin, Nevada. Paul Martin moved to approve the travel expenses; John Newman seconded; motion carried.
 - 4) **Telephone call with Lisa from Walker/Armstrong** regarding our Audit for Fiscal Year 2024.
 - 5) **Telephone conference with Lisa Park – Partner with Walker/Armstrong** regarding the Fiscal Year 2024 Financial Audit. Overall BVFD did well financially. Expenses increased by 39% but was offset by Grant funding. Overall BVFD has managed our current budget very well.
- 12) **REPORTS:** None at this time.
- 13) **BOARD MEMBER COMMENTS:** Paul Martin and John Newman pleased with the overall 2024 Audit with Walker Armstrong.

- 14) SET TIME AND DATE OF NEXT BOARD MEETING: February 11, 2025 @ 10:00am
15) ADJOURN: 10:53am

THESE MINUTES ARE A SYNOPSIS OF THE MEETING AND NOT A WORD-FOR-WORD
TRANSCRIPTION. MINUTES APPROVED AT THE NEXT REGULAR MEETING OF THE BOARD OF
DIRECTORS.

DATE: <u>2/11/25,</u>	SIGNED: <u></u>
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